# **MARS Payment Options**

Monthly garbage and curbside recycling charges are included on all Board of Public Works customer's utility bill. Out of town and commercial customers are invoiced separately.



MARS offers the following methods for customers to pay their invoices:

### **Pay Online**

By creating an account or using your existing account at xpressbillpay.com, you can pay your monthly MARS invoice. All you need is your Customer Number and Last Name or Business Name!

#### Here's how:

Go to www.xpressbillpay.com

- 1. If this is your first time, select "Create New Account" and follow the steps. If you already have an account, log in.
- 2. Once you are logged in, select the tab "Add Account".
- 3. Type "City of Beatrice" in the search bar and select.
- 4. For bill type, select "MARS" and enter in your Customer Number and Last Name or Business Name.
- 5. Once the account is added, you can start making payments!

For questions regarding your MARS invoice, please contact the City of Beatrice, (402) 228-5211 (Option 4). For technical support, please contact Xpress Bill Pay, (800) 766-2350.

#### Pay by Mail

Mail the remittance portion of your invoice and your payment (check/money order) to:

City of Beatrice PO Box 279 Beatrice, NE 68310

#### Pay by Phone

To pay your MARS invoice by phone using your credit or debit card, call (402) 228-5211 (Option 4) during business hours.

## Pay in Person

To pay in person, visit the Board of Public Works utility billing office at 400 Ella Street during business hours.

## **After-Hours Dropbox**

For your convenience, we also offer a drop box located by our drive-thru window at our utility billing office.