



BEATRICE
CITY • BOARD OF PUBLIC WORKS

CITY HALL

400 Ella Street | Beatrice, NE 68310
Phone: 402.228.5200 Fax: 402.228.2312

SERVICE CENTER

500 North Commerce Street | Beatrice, NE 68310
Phone: 402.228.5211 Fax: 402.223.5181

BEATRICE BOARD OF PUBLIC WORKS UTILITY SERVICES BUDGET PLAN

All eligible residential customers may apply for the Board of Public Works Budget Plan. Customers participating in the plan must meet the following criteria. **Please read items thoroughly as this goes out in all mailings.**

1. **Current budget plan customers do not need to re-apply.** Your new budget amount will be reflected on your October bill. You may terminate your budget plan at any time. Termination of your budget plan must be done in writing.
2. Your account balance must be current when the budget plan is started.
3. **CHANGE!!** New sign-ups for the budget plan can take place anytime during the year. Service must be residential, at the same location, and in the customer's name for twelve months before you become eligible for a budget plan. Rule #6 will apply regardless of signup date.
4. Failure to make payment under the budget plan by the delinquent date will result in the forfeiture of the budget plan and your entire account balance shall become due immediately. Disconnect notices or insufficient fund checks will void the budget plan immediately.
5. If the customer has been removed from the budget plan due to circumstances outlined in paragraph 4, the customer must have 12 consecutive months without shut-offs or insufficient fund checks in order to be eligible for sign up for another budget plan.
6. Account balances will be re-evaluated semiannually (September and March) to determine if the budget amount is appropriate for the customer and the Board of Public Works. New amounts (if any) will appear on the next billing. The Board of Public Works reserves the right to revise the customer's budget plan at any time.

Please contact the Board of Public Works offices at 402-228-5211 for further information.



**STAKE
YOUR
CLAIM**

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BEATRICE BOARD OF PUBLIC WORKS APPLICATION FOR BUDGET PLAN

Name: _____

Address: _____

Account #: _____

I am making an application to the Beatrice Board of Public Works for their budget plan. I have reviewed and understand the criteria for participating in the budget plan. Once the application is received the Beatrice Board of Public Works will send me a letter informing me of my budget amount. I then have the opportunity to accept or decline the budget plan.

I understand that my payment must be received by the delinquent date stated on my utility bill even if a credit exists. Disconnect notices or insufficient fund checks will void my budget plan immediately. My entire bill will become due at that time and will be subject to late fees and disconnect fees.

I understand that the Beatrice Board of Public Works reserves the right to amend my budget plan at any time. That new amount due will be reflected on my next bill.

I will notify the Beatrice Board of Public Works in writing if I wish to discontinue the budget plan and will pay my balance in full.

Signed: _____

Date: _____

Application processed by: _____ on _____

Approved: Yes _____ No _____ by _____ on _____

Notice sent to customer by: _____ on _____