

RESOLUTION NUMBER 7844

WHEREAS, the City of Beatrice, Nebraska ("City") is an eligible unit of a general local government authorized to file an application under the Housing and Community Development Act of 1974, as amended for Small Cities Community Development Block Grant Program; and

WHEREAS, the City has obtained its citizens' comments on community development and housing needs, and has conducted public hearings upon the proposed application and received favorable public comment respecting the application for an amount of Six Hundred Thirty Thousand Dollars (\$630,000.00) to replace and improve water main within the City's distribution system to increase fire flows.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BEATRICE, NEBRASKA:

SECTION 1. That the Mayor, City Administrator, and City Clerk, are hereby authorized and directed to apply for, approve, accept and take all actions necessary to obtain and complete the requirements between the City of Beatrice and the Nebraska Department of Economic Development under the terms of the grant application.

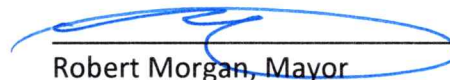
SECTION 2. That all resolutions or parts of resolutions in conflict are hereby repealed.

RESOLUTION PASSED AND ADOPTED this 8th day of September, 2026.

Attest:



Erin Saathoff, MMC, City Clerk



Robert Morgan, Mayor

**CITY HALL**

400 Ella Street | Beatrice, NE 68310
Phone: 402.228.5200 Fax: 402.228.2312

SERVICE CENTER

500 North Commerce Street | Beatrice, NE 68310
Phone: 402.228.5211 Fax: 402.223.5181

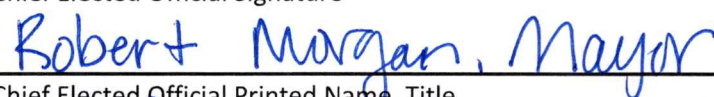
WAIVER OF PROCUREMENT PROCESS: OFFICIALS OF THE GRANTEE ACTING IN THEIR OFFICIAL CAPACITY

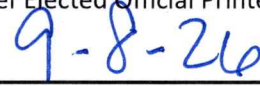
The City of Beatrice (Applicant) hereby assures and certifies to the Nebraska Department of Economic Development (DED) regarding an application for Community Development Block Grant (CDBG) funds, the following:

1. Applicant has reviewed [2 CFR Part 200 Subpart D](#) which sets forth the standards that are applicable to procurement for federal grants and cooperative agreements and sub-awards to the State, local and Indian tribal governments.
2. On December 5th, 2022, Applicant reappointed James A. Burroughs to act in the official capacity of City Engineer for a four year term.
3. Applicant can document the four year term reappointment with minutes of annual reorganization meeting. As prompted, **upload copies of municipal meeting minutes in DED's Grant Management System (GMS).**
4. The project activity directly relates to the official capacity of the appointee as described in narrative in the GMS and if requested the applicant will provide DED with any related supplementary documentation.

Applicant hereby certifies that it will comply with the above stated assurances.



Chief Elected Official Signature


Chief Elected Official Printed Name, Title


Date

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September 8, 2026

Nebraska Department of Economic Development
Community Development Division
245 Fallbrook Blvd, Suite 002
Lincoln, NE 68521
Attn: Nicole Bartels, Community Development Division Administrator

RE: Local Cost-Share Commitment
City of Beatrice
2026 Community Development Block Grant, Public Works Infrastructure
Beatrice Water System Improvement Project

Dear Administrator Bartels:

The City Council of the City of Beatrice ("City") is submitting an application to the Nebraska Department of Economic Development for Community Development Block Grant funds under the Public Works Infrastructure category in order to install approximately 5,700 linear feet of new six- and eight-inch PVC water mains across two residential areas. This letter documents the local cash match the City commits to that project.

The City commits a minimum thirty-percent match, however currently budgeted as \$353,140 (37%) in local cash toward the project. These funds are cash on hand as of the date of this letter and are budgeted from Water Department revenues..

The City Council committed these funds at its regular meeting on September 8th, 2026.

The committed funds will be applied to the following project activities: Water System Improvements (03J) for costs related to the installation of new water mains in residential areas of the City.

These funds are unencumbered and are not obligated to any other purpose. They are available for expenditure upon execution of a grant agreement and release of funds, and are not contingent upon any other funding award, application, loan approval, or future appropriation.

The City understands that matching funds are required to be secured at the time of application and that this commitment is made on that basis.

Sincerely,

Robert Morgan | Mayor, City of Beatrice



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Citizen Participation Plan

City of Beatrice, Nebraska

Per 24 CFR 91.115(e), the citizen participation plan must describe the citizen participation requirements for units of general local government receiving CDBG funds from the State in 24 CFR 570.486. The citizens' participation plan must explain how the requirements will be met.

A. PARTICIPATION BY CITIZENS 24 CFR 570.486(A)(1)

All citizens, including low- and moderate-income citizens, shall be requested and encouraged to participate in the assessment of community issues, problems and needs; the identification of potential solutions; and priority to such issues, problems and needs, as follows:

1. All citizens shall be periodically requested to complete a community needs survey to identify community and neighborhood issues, problems and needs.
2. All citizens shall be notified by publication and posting of all meetings to discuss the identified needs, potential solutions and solution priorities.
3. All citizens, particularly low and moderate-income citizens, shall be afforded the opportunity to serve on various community improvement task forces established by the City of Beatrice.

B. ACCESS TO MEETINGS, INFORMATION AND RECORDS 24 CFR 570.486(A)(2)

Notice of public hearings and meetings concerning CDBG activities shall be published and/or posted at least five (5) calendar days prior to the meeting date. Notices shall include date, time, location, and purpose of the meeting.

Agendas of all meetings concerning CDBG activities shall be available for public inspection at the City Offices and website..

All information and records regarding CDBG applications, funded projects, and program administration shall be available for public inspection during normal business hours at City Offices, subject to applicable confidentiality requirements.

The City of Beatrice will provide reasonable accommodations for persons with disabilities who wish to participate in public meetings or activities related to the CDBG program. Individuals requiring special accommodations, auxiliary aids, or services should contact the City Clerk at 402-228-5200 at least forty-eight (48) hours prior to the meeting whenever possible.

The City of Beatrice shall provide residents, public agencies, and other interested parties with reasonable and timely access to information and records relating to its use of CDBG assistance during the preceding five (5) years.

C. SPECIFIC CDBG PROJECT INFORMATION

All citizens shall be provided with information regarding specific CDBG projects through public meetings and publication of notices which provide all pertinent information regarding any CDBG project including, but not limited to 24 CFR 570.486(a)(3):

1. The amount of CDBG funds expected to be made available to the City of Beatrice for the current fiscal year, including CDBG funds and anticipated program income;
2. The Water System Improvements (03J) range of activities that may be undertaken with CDBG funds;
3. The estimated amount of CDBG funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate-income persons, and;
4. The proposed CDBG activities likely to result in displacement and the unit of the City of Beatrice anti-displacement and relocation plans (CDBG Exhibit D).



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D. PROVISIONS FOR TECHNICAL ASSISTANCE TO CITIZENS 24 CFR 570.486(A)(4)

The City Clerk shall maintain current information regarding available community development resources and CDBG program requirements. Upon request, the City Clerk shall provide assistance to individuals, neighborhood groups, and organizations, particularly those representing low- and moderate-income persons, in developing proposals and identifying potential solutions to community needs.

E. PUBLIC HEARING ON CDBG ACTIVITIES SECTION 104(A)(2) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT AND 24 CFR 570.486(A)

The City of Beatrice shall conduct a minimum of two (2) public hearings¹ regarding any CDBG funded activity. The hearings shall provide citizens with an opportunity to review proposed and ongoing activities and to submit comments, recommendations, input, or opinions regarding the application and the status of the implementation of the project.

Citizens shall be provided with reasonable advance notice and an opportunity to comment on any proposed substantial change to an approved CDBG project. A substantial change includes modifications to the purpose, scope, location, beneficiaries, or budget of the project, as defined by Nebraska CDBG program requirements.

The City Clerk shall serve as the designated contact person for all questions, comments or concerns regarding CDBG applications, projects, and activities. Questions and comments received from citizens shall be presented to the governing body at its next regularly scheduled meeting, and responses shall be provided to citizens in a timely manner.

F. NEEDS OF NON-ENGLISH SPEAKING CITIZENS 24 CFR 570.486(A)(5)

The City of Beatrice shall take reasonable steps to ensure meaningful access to CDBG information and participation opportunities for persons with limited English proficiency (LEP). When a significant number of non-English-speaking residents can reasonably be expected to participate, translation or interpretation services will be provided upon request and, when feasible, notices and informational materials will be translated into the appropriate language.

Requests for language assistance or disability accommodation should be directed to the City Clerk.

G. FAIR HOUSING & NONDISCRIMINATION

The City of Beatrice shall administer all CDBG-funded activities in compliance with applicable federal and state fair housing and nondiscrimination requirements and shall encourage participation by all residents regardless of race, color, religion, sex, national origin, familial status, disability, age, or any other protected characteristic under federal or state law.

H. COMPLIANCE/GRIEVANCE PROCEDURES 24 CFR 570.704(A)(2) & 24 CFR 486(A)(7)

Any person who believes that the City of Beatrice has failed to comply with this Citizen Participation Plan, improperly administered a CDBG-funded activity, or discriminated in the administration of a CDBG program may submit a written complaint to the City Clerk.

The City Clerk shall post a notice at the City Offices or website that provides name, telephone number, address, and office hours of the City of Beatrice for citizens who wish to file a complaint or grievance regarding any CDBG program, project or application.

¹ 24 CFR 570.486(a)(5)

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Individuals wishing to submit a complaint or file a grievance concerning activities, of or application for, CDBG funds may submit a written complaint to the City Clerk.

The City of Beatrice shall provide a written response within fifteen (15) working days of receipt of the complaint whenever practicable. If additional time is required, the complainant shall be notified of the reason for the delay and the anticipated response date.

In the event that the nature of the complaint or grievance is determined to be a matter requiring immediate action, a special meeting of the City of Beatrice shall be called to review the matter within ten (10) days of receipt of such complaint or grievance.

I. ADOPTION

This Citizen Participation Plan was adopted by the City Council of the City of Beatrice, Nebraska, on the 8th day of September, 2026.

Signed:

Chief Elected Official: Robert Morgan, MayorAttest: Erin Saathoff, City Clerk

Date



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RESIDENTIAL ANTI-DISPLACEMENT & RELOCATION ASSISTANCE PLAN *Certification*

The City of Beatrice will adopt the State of Nebraska's RARAP plan as amended.

The City of Beatrice will provide **relocation assistance**, according to either the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (49 CFR Part 24) or 24 CFR 570.496a(c) to each low/moderate-income family displaced by the *demolition* of housing, or the *conversion* of a low-moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the CDBG program, the City of Beatrice will take the following general steps to **minimize the displacement** (24 CFR 570.606) of persons from their homes by:

1. Maintain current data on the occupancy of houses in areas targeted for CDBG assistance.
2. Review all activities prior to implementation to determine the effect, if any, on occupied residential properties.
3. Include consideration of alternate solutions when it appears an assisted project will cause displacement, if implemented.
4. Require private individuals and businesses to consider other alternatives to displacement causing activities, if they are requesting CDBG assistance.

Chief Elected Official Signature

Robert Morgan

Chief Elected Official Printed Name, Title

9-8-20

Date