

RESOLUTION NUMBER 7712

A resolution authorizing the City of Beatrice, Nebraska to enter into a Smart Print Agreement with Eakes Office Solutions, for the leasing and servicing of printers and other office equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BEATRICE, NEBRASKA:

SECTION 1. That the Mayor, City Clerk, and City Administrator be and hereby are authorized to enter into a Smart Print Agreement and any and all other documents necessary between the City of Beatrice, Nebraska and Eakes Office Solutions, for the leasing and servicing of printers and other office equipment. A copy of said Lease Agreement, marked as Exhibit "A", is attached hereto and incorporated by reference.

SECTION 2. That all resolutions or parts of resolutions in conflict are hereby repealed.

RESOLUTION PASSED AND ADOPTED this 19th day of January, 2026.

Attest:


Erin Saathoff, MMC, City Clerk


Robert Morgan, Mayor

PERFORMANCE GUARANTEE

Eakes Smart Print Management Program Guarantee of Customer Satisfaction

Fleet Performance Guarantee

Eakes Office Solutions guarantees that all Copier, MFP, and Printer equipment covered under the Smart Print Agreement dated _____ will maintain a minimum of **96% monthly uptime** cumulatively throughout the term of the Agreement for all covered equipment.

If the covered equipment fails to meet the 96% monthly uptime requirement, the City of Beatrice may issue a written notice of default, triggering a **90-day cure period**. During the final **30 days** of the cure period, the total of all equipment must achieve at least **96% monthly uptime**. If Eakes fails to meet this requirement, the City may terminate the Agreement without penalty.

Unit Performance Guarantee

Eakes Office Solutions guarantees that each Copier, MFP, and Printer unit covered under the Agreement will maintain a minimum of **96% monthly uptime** throughout the term of the Agreement (96% monthly uptime for each unit). If an individual unit fails to meet the 96% monthly uptime requirement, the City of Beatrice may require Eakes to replace any specific non-performing equipment with a unit of comparable functionality and specifications to achieve 96% monthly uptime.

No Modification of Existing Obligations

This Guarantee shall not alter, amend, or modify any obligations, rights, or responsibilities of either party under the original Smart Print Agreement, except as expressly stated herein. All terms and conditions of the Smart Print Agreement remain in full force and effect.

City of Beatrice

Signed by:

Tobias Templemeyer

E17BD09EA02048B...

Customer (Signature and Title) City Administrator

1/20/2026 | 6:43 AM PST

Date

Eakes Office Solutions

Managing Partner

Date



Scott Lilleskov

Managing Partner

402-898-8017 | slillekov@eakes.com



110 North 35th Street
Lincoln, NE 68503
402-438-6700

Smart Print Agreement

(SPA - Includes Service & Supplies)

Contract Date: _____

LESSEE INFORMATION

Full Legal Name: City of Beatrice
Billing Address: 400 Ella Street Phone: 402.228.5200
City: Beatrice County: State: NE Zip: 68310

EQUIPMENT LOCATION Note: Equipment shall not be removed from this location without written consent of Lessor.

Street Address: 400 Ella Street
City: Beatrice County: State: NE Zip: 68310

EQUIPMENT INFORMATION

Make/Model/Description	Serial Number	Location
See Exhibit A		

CONNECTED CARE

You have declined Connected Care coverage.

_____ x \$3.00 = _____
of devices per device monthly total

Connected Care coverage includes: loading drivers, diagnostics of printing problems and scanning issues, hard drive security, and general printing support limited to machines under this agreement. If accepted, Connected Care charges are included in the "Total Monthly Payment" below.

TERM & PAYMENT INFORMATION

	MFP Mono	MFP Color			Monthly Payment +	Sales Tax =	Total Monthly Payment
Monthly Output Included	20,439	8,012					
Additional Cost Per Copy	\$0.00280	\$0.02700			\$1,802.66		\$1,802.66
Term in Months	Down Payment +		Security Deposit +		Sales Tax =	Total Payment Enclosed	
60							

CUSTOMER SIGNATURE

I have read and agree to all of the terms and conditions contained on this Agreement, the attached Terms, Letter of Instruction, and any other attachments to same (all of which are included by reference) and become part of this Agreement. I understand and agree that Lessee is solely responsible for the security of the property and all data and information stored within it. I acknowledge to have read and agree to all the terms and conditions and understand that this is a non-cancelable Agreement for the full term shown above. I take responsibility for equipment selection and that equipment is completely acceptable. I hereby acknowledge and represent that I have lawful authority to execute this Agreement and to bind the Lessee to its terms and conditions.

Signature ^{Signed by:} Tobias Templemeyer Title: City Administrator Date: 1/20/2026 | 6:43 AM PST
(Authorized Signature)

Print Name Tobias Templemeyer For: City of Beatrice

EAKES ACCEPTANCE

Signature ^{DocuSigned by:} Mark Miller Date: 1/20/2026 | 10:11 AM CST
(Authorized Signature)

Title: CEO / President For: Eakes

Salesperson: 5174 Lindsey Kirkendall

SPA TERMS AND CONDITIONS

The words YOU and YOUR mean the user of Equipment. The words WE, US, and OUR refer to Eakes, Inc., the owner of the equipment. The words COPY or COPIES refer to all output produced including copies, prints, faxes received and other output.

1. SPA PLAN ("AGREEMENT"): WE agree to rent to YOU and YOU agree to rent from US the Equipment listed in the "Equipment Information" section of this Agreement and/or in any attached schedule ("Equipment"). YOU promise to pay US as follows: (a) A MONTHLY MINIMUM PAYMENT SET FORTH ON THE FACE OF THIS AGREEMENT ("Total Monthly Payment") (b) The Cost Per Copy of additional copies in excess of the Monthly Output Included, at current average fee rate. Additional Copies will be the excess of the actual copies made less three times the Monthly Output Included. Additional Copies will be invoiced at the end of each 3-month period. If you have not used the Monthly Output Included for the 3-month period you will not be allowed to apply that unused number of copies to the next 3-month period. YOU authorize US to insert in this Agreement the serial numbers of the Equipment when WE so determine them.

2. TERM AND RENT: This Agreement goes into effect and the term of this Agreement begins when it is signed and accepted by US (the "Commencement Date"). We will provide without charge equipment, parts, labor, and all supply cartridges, if included. In the event YOU have machines not included in this agreement that use the same or similar consumable supplies as machines originally on or added to this agreement, WE reserve the right to add any and all of those machines to this agreement, with or without notification to YOU, at per click rates that are in effect at the time of the addition. You are responsible for paper and staples, if applicable. This agreement includes Eakes general printing and scanning support which covers: loading drivers, diagnostics of printing problems and scanning issues, hard drive security, and general printing support limited to machines under this agreement unless YOU have opted out of Connected Care. Extent and limitations of support determined exclusively by US. You are responsible for repairs made necessary by accident, misuse, abuse, neglect, theft, vandalism, electrical power failure, water, fire, or other casualty. Equipment operated in excess of 130% of the Monthly Output Included on the face of this Agreement may be subject to overhauling or rebuilding at YOUR expense. Emergency service calls will be made during regular business hours Monday through Friday. YOU agree to provide accurate and timely meter readings at the end of each applicable billing period on the forms or other alternative means specified by US. If meter readings are not received in a timely manner, charges may be estimated by US. Your obligation to pay the Total Monthly Payments and other obligations hereunder shall be absolute and unconditional. This agreement is non-cancelable. At the end of the first year of this Agreement, and with each successive twelve-month period for the duration of the Agreement term, WE may increase the Additional Cost Per Copy charge and service and supply component of YOUR Total Monthly Payment by a maximum of 15% over the existing charge. Machine portion of YOUR payment will stay fixed for the duration of this Agreement. All supplies provided under this agreement remain the property of Eakes, Inc. until consumed. During the contract period if supply yield falls below the manufacturer's stated yield, Eakes has the right to charge for excess toner/ developer consumption. Eakes reserves the right to charge for excessive service on a time and materials basis or increase the per copy rate if it is determined that any conditions listed exist: a.) Use of substandard media and supplies or use of items not designated for use with products being serviced; or b.) site conditions that do not conform to Eakes' site specifications; or c.) fire or water damage, neglect, improper use, electrical disturbances, transportation by Customer, work or modification by people other than Eakes employees or subcontractors; or other causes beyond Eakes' control; or d.) failure to follow manufacturer's operating instructions or recommended volume.

3. USE, MAINTENANCE, REPAIR, SUPPLIES AND WARRANTIES: YOU agree to provide suitable space and electrical services for the operation of the Equipment as recommended by the manufacturer. We are not the manufacturer of the Equipment and we are renting the Equipment to YOU "AS-IS". YOU have selected the Equipment and WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IN CONNECTION WITH THIS AGREEMENT. WE transfer to YOU for the term of this Agreement all warranties, if any, made by the manufacturer. YOU ALSO ACKNOWLEDGE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS AGREEMENT OR MAKE ANY REPRESENTATION OR WARRANTY ABOUT THIS AGREEMENT OR THE EQUIPMENT. WE SHALL NOT BE LIABLE FOR ANY DELAYS IN MAKING DELIVERIES OR REPAIRS NOR IN ANY EVENT FOR SPECIAL, RESULTING OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF ANY UNIT. YOUR OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER THIS AGREEMENT SHALL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH YOU MAY HAVE OR ASSERT AGAINST US OR THE EQUIPMENT MANUFACTURER.

4. METER COLLECTION: In order to ensure accurate and timely billings, you agree to comply with any billing procedures designated by Eakes, including providing meter readings upon the request of Eakes and/or supporting Eakes efforts to install/maintain technology to gather meter readings on automated basis. If you do not provide Eakes with meter readings and/or support Eakes efforts to install/maintain technology to gather meter readings on an automated basis, as required, Eakes may estimate readings and bill you accordingly. If we are unable to gather meter readings from you after 3 consecutive billing cycles, you may be assessed a \$25 per machine fee for our personnel to collect those readings.

5. TITLE, PERSONAL PROPERTY, LOCATION AND INSPECTION: WE own the Equipment and YOU have the right to use the Equipment for the full term provided YOU comply with the terms and conditions of the Agreement. The Equipment is personal property even though the Equipment may become attached to any real estate. YOU agree not to permit a lien to be placed upon the Equipment or to remove the Equipment from the "Equipment Location". If WE feel it is necessary, YOU agree to provide US with waivers of interest or liens, from anyone claiming any interest in the real estate on which any item of Equipment is located. WE also have the right, at reasonable times, to inspect the Equipment.

6. ASSIGNMENT: YOU AGREE NOT TO TRANSFER, SELL, SUBRENT, ASSIGN, PLEDGE OR ENCUMBER EITHER THE EQUIPMENT OR ANY RIGHTS UNDER THIS AGREEMENT WITHOUT OUR PRIOR WRITTEN CONSENT. WE may sell, assign or transfer this Agreement. YOU agree that if WE sell, assign or transfer this Agreement, the new owner will have the same rights and benefits that WE have now and will not have to perform any of OUR obligations. YOU agree that the right of the new owner will not be subject to any claims, defenses, or set-offs that YOU may have against US.

7. LOSS OR DAMAGE: YOU are responsible for the risk of loss or destruction of, or damage to the Equipment. No such loss or damage relieves YOU from any obligation under this Agreement. In the event of damage to, or loss or destruction of the Equipment, YOU agree to promptly notify US in writing of such fact and shall, at OUR option, (a) repair the Equipment to good condition and working order, (b) replace the Equipment with like equipment in good repair, condition and working order, acceptable to US and transfer clear title to such replacement equipment to US, such equipment shall be subject to this Agreement and be deemed the Equipment, or (c) pay to US the present value of the total of all unpaid SPA Payments for the full rental term plus the estimated fair market value of the Equipment at the end of the originally scheduled term, all discounted at six percent (6%) per year whereupon this Agreement shall terminate. All proceeds of insurance received by US as a result of such loss or damage will be applied, where applicable, toward the replacement or repair of the Equipment or the payment of your obligations.

8. TAXES: YOU agree to pay all license and registration fees, sales and use taxes, personal property taxes and all other taxes and charges, relating to the ownership, leasing, rental, sale, purchase, possession or use of the Equipment as part of the Total Monthly Payment or as billed by US or as billed by a County Assessor's Office. YOU agree that if WE pay any taxes or charges on YOUR behalf, YOU shall reimburse US for all such payments and shall pay US interest and a late charge (as calculated in Section 12) on such payments with the next Total Monthly Payments, plus reasonable costs incurred in collecting and administering any taxes, assessments or fees and remitting them to the proper authorities.

9. INDEMNITY: WE are not responsible for any losses or injuries caused by the installation or use of the Equipment. YOU agree to reimburse US for and to defend US against any claim for losses or injuries caused by the Equipment.

10. INSURANCE: During the term of this Agreement, YOU will keep the Equipment insured against all risks of loss or damage in an amount not less than the replacement cost of the Equipment, with comprehensive public liability insurance covering both personal injury and property damage of at least \$300,000 per person and \$300,000 per occurrence for bodily injury and \$50,000 for property damage. WE shall be the sole named loss payee on the property insurance and shall be named as an additional insured on the public liability insurance. YOU will pay all premiums for such insurance and shall deliver proof of insurance coverage satisfactory to US. If YOU do not provide such insurance, YOU agree that WE have the right, but not the obligations, to obtain such insurance, in which event YOU agree to pay US for all costs thereof.

11. DEFAULT: YOU are in default of this Agreement if any of the following occurs: (a) YOU fail to pay any Total Monthly Payment or other sum when due; (b) YOU breach any warranty or other obligation under this Agreement, or any other agreement with US. (c) YOU, any partner or guarantor dies, YOU become insolvent or unable to pay YOUR debts when due; YOU stop doing business as a going concern; YOU merge, consolidate, transfer all or substantially all of YOUR assets; YOU make an assignment for the benefit of creditors or YOU undergo a substantial deterioration in YOUR financial condition, or (d) YOU, any guarantor or any partner, shall voluntarily file or have filed against it involuntarily, a petition for liquidation, reorganization, adjustment of debt or similar relief under the Federal Bankruptcy Code or any present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator shall be appointed of it or substantial part of its assets.

12. REMEDIES: WE have the following remedies if a default should occur:

- Upon written notice, declare the entire balance of the unpaid Total Monthly Payment for the future term immediately due and payable, sue for and receive all Total Monthly Payments and any other payment then accrued or accelerated under this
- Charge YOU interest on all monies due US at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law and
- Require that YOU return the Equipment to US and in the event YOU fail to return the Equipment, enter upon the premises peaceably with or without legal process where the Equipment is located and repossess the Equipment. Such return or repossession of the Equipment shall not constitute a termination of this Agreement unless WE expressly notify YOU in writing.

You are also required to pay (i) all expenses incurred by US in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the Equipment and (ii) reasonable attorneys' fees. ALL OUR remedies are cumulative, are in addition to any other remedies provided for by law, and may, to the extent permitted by law, be exercised either concurrently or separately. The exercise of any one remedy shall not be deemed an election of such remedy, or preclude the exercise of any other remedy. No failure on OUR part to exercise any right or remedy or no delay in exercising any right or remedy shall operate as a waiver of any right or remedy or modify the terms of this Agreement. A waiver of default shall not be construed as a waiver of any other subsequent default.

13. LEASE OPTIONS: The following options are available for this agreement:

- PURCHASE OPTION.** If not in default you may purchase the Equipment, "AS IS, WHERE IS" and WITHOUT ANY WARRANTY AS TO CONDITION OR VALUE at the end of the lease term for the Purchase Option indicated in the Letter of Instruction attached to this Agreement (i.e. either a set dollar amount or the Fair Market Value of the Equipment at the lease term's conclusion) plus all applicable taxes.
- RENEWAL.** Unless either party provides notice at least thirty (30) days before the end of the lease term of its intention not to renew this Agreement, it will be renewed automatically on a month-to-month basis at the same price, terms and conditions and billing frequency as the original Agreement. During this renewal period, either party may terminate this Agreement upon at least thirty (30) days notice. Service will continue at current rates and terms.
- TERMINATION.** Upon termination pursuant to b, above, and if you have not purchased the Equipment, you shall immediately deliver all equipment to us at 110 N 35th Street, Lincoln, NE 68503. At the time of removal, the Equipment shall be in the same condition as when delivered, reasonable wear and tear excepted, together with any software. If you wish to cancel this agreement, e-mail contracts@eakes.com 90 days prior to the anniversary date of the contract.
- SUBSCRIPTION SOFTWARE.** Upon termination of this Agreement, the subscription software, if any, identified on the face of this Agreement will be billed to YOU at then current rates on a month-to-month basis by Eakes Office Solutions. If YOU wish to terminate subscriptions software services in conjunction with or after termination of this Agreement, cancellation of subscription software will occur only upon at least 30 days written notice from YOU to Eakes Office Solutions.

14. SECURITY DEPOSIT: WE will retain any required security deposit as security for YOUR performance of YOUR obligations. Any security deposit will occur only upon at least 30 days written notice from YOU to Eakes Office Solutions. If YOU wish to terminate this Agreement, YOU will promptly restore any amount so applied. If YOU are not in default, any security deposit will be applied to the last month's billing or returned to YOU at the termination of the Agreement.

15. UCC FILINGS AND FINANCIAL STATEMENTS: YOU authorize US to file a financing statement with respect to the Equipment signed by US where permitted by the Uniform Commercial Code and to be construed as evidence that any security interest was intended to be created, but only to give public notice of OUR ownership of the Equipment. If this Agreement is deemed at any time to be one intended as security then YOU grant US a security interest in the Equipment and the proceeds from the sale, rent or other disposition of the Equipment.

16. NOTICE: Written notices will be deemed to have been given when delivered personally or deposited in the United States mail, postage prepaid, addressed to such party at its address set forth above or at such other address as such party may have subsequently provided in writing.

17. CHOICE OF LAW: The parties hereto expressly agree that this Agreement will be governed by, interpreted under, and construed and enforced exclusively in accordance with the laws of the State of Nebraska and that venue for disputes shall be in the courts of Hall County, Nebraska.

18. ENTIRE AGREEMENT; SEVERABILITY; WAIVERS: This Agreement contains the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provision of this Agreement which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be effective without invalidating the remaining provisions of this Agreement. It is further agreed that the rights and remedies of the parties are governed by this Agreement and YOU waive any and all rights and remedies granted by Sections 2A-508 through 2A-522 of the Uniform Commercial Code.

19. AMENDMENT BY FORCE MAJEURE: The services in this Agreement are based on current governmental laws and regulations. In the event of any changes in laws, regulations, tariffs, taxes, or other governmental mandates that increase the cost of goods, materials, or services, the seller reserves the right to adjust pricing accordingly. Any such price adjustments will be communicated in writing and supported by relevant documentation.

20. LATE CHARGE: If a payment is 10 days or more late, YOU will be charged 5.000% of the regularly scheduled payment or \$5.00, whichever is greater.

21. DISHONORED ITEM FEE: YOU will pay a fee to US or assignee of \$25.00 if YOU make a payment and the check or preauthorized charge with which YOU pay is later dishonored.

Additional Terms for Municipal Entities:

Lessee and Lessor contemplate that interest payable under this Lease will be excluded from gross income for federal income tax purposes under section 103 of the Internal Revenue Code of 1986 (the "Code").

Lessee represents that it is a duly constituted political subdivision possessing the power to tax, the power of eminent domain or police power. Lessee will comply with all applicable provisions of the Code, including sections 102 and 148 thereof, and the regulations of the Treasury Department thereunder, from time to time proposed or in effect, in order to maintain the excludability from gross income for federal income tax purposes of the interest component of the monthly payments under the Lease and will not use or permit the use of the equipment financed under the Lease in such a manner as to cause the Lease to be a "private activity bond" under Section 141(a) of the Code. Lessee has not and will not create or establish any sinking fund, reserve fund, or other similar fund to pay monthly payments under the lease. Lessee agrees to maintain a system with respect to the Lease, which tracks the name, and ownership interest of each assignee who has both the responsibility for administration of, and ownership interest in the Lease.

The aggregate amount of the principal component of the monthly payments is \$ 74491.62 and the principal component of the monthly payments accrue interest at a per annum rate not to exceed 6.00%.

Lessee shall have the right to terminate its obligation to make monthly payments under this Lease with respect to all, but not less than all, of the equipment financed thereunder effective on the last day of any fiscal year of Lessee during the term of the Lease if Lessee's governing body does not appropriate money sufficient to pay the monthly payments coming due for the next fiscal year. Lessee may effect such termination by giving Lessor written notice and by paying to Lessor any monthly payment and other amounts which are due and have not been paid at or before the end of its then current fiscal year. Lessee shall endeavor to give notice of such termination not less than 120 days prior to the end of the fiscal year for which appropriations were made and shall notify Lessor of any anticipated termination.



110 North 35th Street
Lincoln, NE 68503
402-438-6700

Letter of Instruction

(Quarterly Meter Billing)

For: City of Beatrice
400 Ella Street
Beatrice, NE 68310

We are pleased to provide this letter of instruction for the Smart Print Agreement dated January 15, 2026. Eakes Office Solutions will provide you with service and supplies for the equipment covered by this agreement according to the terms stated on the agreement and in this letter.

1. Your administrative fees payment is due to Eakes Office Solutions upon signing this agreement.
2. Subsequent monthly payments on this agreement will be made to Hometown Leasing. The next payment is due on February 15, 2026 and will be due on the same day of each following month. The security deposit will be applied to the last month's payment if you are not in default at that time.
3. You will receive monthly invoices directly from Hometown Leasing. If you are interested in other electronic payment options you may contact Hometown Leasing.
4. Eakes Office Solutions will send you an e-mail to record the current meter reading for any equipment not reporting meters electronically. Please return this information to Eakes Office Solutions according to the instructions provided within three (3) days of receipt.
5. Eakes Office Solutions will bill you quarterly for any output above the output included.
6. This agreement includes all service parts, developer, and toner. All black toner is included at no additional charge. For color machines, color toner is included up to the manufacturer's stated yield, additional color toner used is billed quarterly. Black and color toner for all machines must be ordered as needed.
7. When you need to order toner, please contact us in Grand Island at (308) 398-6882 or at (800) 658-4072, ext. 6882. We will ship toner upon your request.
8. If, at any time, you need to request service, please contact Service Dispatch at (308) 382-9580, ext. 1 or at (800)658-4072, ext. 1 or go to our website at www.eakes.com.
9. At the end of the lease you may return the equipment to Eakes Office Solutions, relieving you of any further commitment.
10. Or, if you have fulfilled all of the obligations under this lease and are not in default thereunder, at the end of the term of the lease the equipment may be purchased at \$1.00. If lessee fails to remit to lessor the purchase price within thirty (30) days after the end of the term of the lease, or within thirty (30) days after lessor notifies lessee in writing of the availability of the option to purchase, whichever is later, this option to purchase shall expire.
11. As stated in the agreement, personal property taxes and insurance coverage on the rented equipment are the responsibility of the lessee.

Your business is greatly appreciated, and we look forward to being of service.

EXHIBIT "A"

Eakes, Inc.
 110 North 35th Street
 Lincoln, NE 68503

Dated: January 15, 2026

Exhibit forming part of the Agreement between Eakes Inc., Lincoln, Nebraska (Lessor) and City of Beatrice, Beatrice, NE (Lessee)

Salesperson: 5174 Lindsey Kirkendall

Make & Model	Description	Serial	Initial Meter Reading	Location
Sharp BP-70C31	31 PPM Digital Color MFP-Copy, Print & Scan	53012732		Airport
Sharp BP-FN11	50-sheet Staple Inner Finisher	5Q402869		
Sharp BP-DE14	Stand/3 x 550-sheet Paper Drawers	5L000918		
Sharp MX-PN14B	3-Hole Punch Unit (requires BP-FN11)	53008067		
Sharp BP-70C31	31 PPM Digital Color MFP-Copy, Print & Scan	53019605		Community Development
Sharp MX-PN14B	3-Hole Punch Unit (requires BP-FN11)	5L000908		
Sharp BP-FN11	50-sheet Staple Inner Finisher	5Q402849		
Sharp BP-DE14	Stand/3 x 550-sheet Paper Drawers	53008057		
Sharp BP-70C31	31 PPM Digital Color MFP-Copy, Print & Scan	53019585		Police Dept
Sharp BP-DE14	Stand/3 x 550-sheet Paper Drawers	53017406		
Sharp BP-TU10	Center Exit Tray (required if no finisher installed)	55051105		
Sharp BP-70C31 Eco-Smart	Please enter details	25048026		Beatrice Public Library
Sharp BP-70C31 Eco-Smart	Please enter details	3561324		BPW- Jean
Sharp BP-70C55 Eco-Smart	Please enter details.	25184976		City Hall
Ricoh IM C320F	32 PPM Digital Color MFP-Copy, Print, Scan & Fax	A0B5R900084		Information Technology
Ricoh IM C320F	32 PPM Digital Color MFP-Copy, Print, Scan & Fax	A0B5R900149		Landfill Scalehouse
Ricoh IM C320F	32 PPM Digital Color MFP-Copy, Print, Scan & Fax	A0B5R900181		Landfill Supervisor
Ricoh IM C320F	32 PPM Digital Color MFP-Copy, Print, Scan & Fax	A0B5R900182		Dispatch
Ricoh IM C320F	32 PPM Digital Color MFP-Copy, Print, Scan & Fax	A0B5R900183		Police Experience Room
Ricoh IM C320F	32 PPM Digital Color MFP-Copy, Print, Scan & Fax	A0B5R900184		Electric
Ricoh IM C320F	32 PPM Digital Color MFP-Copy, Print, Scan & Fax	A0B5R900185		Street
Ricoh IM C320F	32 PPM Digital Color MFP-Copy, Print, Scan & Fax	A0B5R900510		Water
Ricoh IM C320F	32 PPM Digital Color MFP-Copy, Print, Scan & Fax	A0B5R900511		WPC
Sharp MX3071 Eco-Smart	Please Enter Details	0300542X		Beatrice Public Library
Sharp MX4071 Eco-Smart	Please Enter Details	85131720		Beatrice Public Library
*Ricoh P 311	34 PPM B&W printer	58752810281		Administration- Erin S
*Ricoh P 311	34 PPM B&W printer	58752810282		BPW Drive Thru
*Ricoh P 311	34 PPM B&W printer	58752810284		BPW Front Counter
*Ricoh P 311	34 PPM B&W printer	58752810790		Finance Kris Anello
*Ricoh P 311	34 PPM B&W printer	58752810795		Finance Hannah Bell
*Ricoh P 311	34 PPM B&W printer	58742910380		Administration Tobisas T
*Ricoh P 311	34 PPM B&W printer	58742910373		Fire Department App Bay
*Ricoh P 311	34 PPM B&W printer	58742910379		Fire Department Emily F
*Ricoh P 311	34 PPM B&W printer	58742910384		MARS
*Ricoh P 311	34 PPM B&W printer	58742910382		Police Bat Cave
*Ricoh P 311	34 PPM B&W printer	58742910378		Public Properties
*Ricoh P 311	34 PPM B&W printer	58742910375		Electric Locates
*Ricoh P 311	34 PPM B&W printer	58742910383		Electric Jean V

* Existing customer equipment for Service Agreement only.

Certificate Of Completion

Envelope Id: 7E5D6D3A-45B3-4654-A48A-20E5516633A0
 Subject: City of Beatrice Smart Print Agreement Paperwork & Performance Guarantee
 Source Envelope:
 Document Pages: 5
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed
 Envelope Originator:
 Lindsey Kirkendall
 617 W 3rd St
 Grand Island, NE 68801-5946
 lkirkendall@eakes.com
 IP Address: 198.178.29.161

Record Tracking

Status: Original
 12/10/2025 10:16:40 AM
 Holder: Lindsey Kirkendall
 lkirkendall@eakes.com
 Location: DocuSign

Signer Events

Tobias Templemeyer
 ttempelmeyer@beatrice.ne.gov
 City Administrator
 Security Level: Email, Account Authentication (None), Access Code

Signature

Signed by:

 E17BD69EA02048B...
 Signature Adoption: Pre-selected Style
 Using IP Address: 24.246.222.4

Timestamp

Sent: 12/10/2025 10:18:22 AM
 Resent: 12/10/2025 11:36:46 AM
 Viewed: 12/15/2025 1:49:43 PM
 Signed: 1/20/2026 8:43:30 AM

Electronic Record and Signature Disclosure:
 Accepted: 12/15/2025 1:49:43 PM
 ID: 7909477a-8c38-4b5a-9e10-f36acf6969cd

Mark Miller
 avillela@eakes.com
 CEO / President
 Eakes Office Solutions
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 321991AC8CD54E5...
 Signature Adoption: Pre-selected Style
 Using IP Address: 140.82.175.101

Sent: 1/20/2026 8:43:32 AM
 Viewed: 1/20/2026 10:10:27 AM
 Signed: 1/20/2026 10:11:38 AM

Electronic Record and Signature Disclosure:
 Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
allison auglow@eakes.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 1/20/2026 10:11:39 AM
Electronic Record and Signature Disclosure: Accepted: 7/11/2024 8:37:21 AM ID: bca14ba9-96f2-40dc-b5a9-ef95e610bdbc		
Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	12/10/2025 10:18:23 AM
Envelope Updated	Security Checked	12/10/2025 11:36:45 AM
Envelope Updated	Security Checked	12/23/2025 12:28:26 PM
Envelope Updated	Security Checked	12/23/2025 12:28:26 PM
Envelope Updated	Security Checked	12/23/2025 12:28:26 PM
Envelope Updated	Security Checked	1/9/2026 10:44:57 AM
Envelope Updated	Security Checked	1/9/2026 10:44:57 AM
Envelope Updated	Security Checked	1/9/2026 10:44:57 AM
Envelope Updated	Security Checked	1/14/2026 10:55:00 AM
Envelope Updated	Security Checked	1/14/2026 10:55:01 AM
Envelope Updated	Security Checked	1/14/2026 10:55:01 AM
Certified Delivered	Security Checked	1/20/2026 10:10:27 AM
Signing Complete	Security Checked	1/20/2026 10:11:38 AM
Completed	Security Checked	1/20/2026 10:11:39 AM

Payment Events	Status	Timestamps
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