

## MINUTES OF THE BOARD OF PUBLIC WORKS

A meeting of the Beatrice Board of Public Works was held on the 30<sup>th</sup> day of March, 2016 at 12:10 p.m. in the BPW Service Center Conference Room, 500 North Commerce Street, Beatrice, Nebraska.

### ROLL CALL

Attending: Boardmembers: Baehr, Eskra, Leech, Moon, and Moran.  
Absent: Boardmembers: None.

Chairman Dave Eskra announced that a copy of the Open Meetings Act is available in the meeting room and is accessible to members of the public.

### CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on March 16, 2016.
- e. Recommend approval of Street Department Report of Claims to City Council.
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims.
- g. Approval of BPW Energy Efficiency applications in the amount of \$3,524.30.
- h. Enter Into Public Water Systems (PWS) Three Year Agreement with Health & Human Services.
- i. Recommend approval of bid from TH Construction Co., in the amount of \$18,750.00 for the Sara Road Water Main Improvements - 2016 to the City Council.
- j. Recommend approval of bid from T.L. Excavation, LLC, in the amount of \$46,011.00 for the 16th Avenue & Hoyt Street Water Main Improvements - 2016 to the City Council.

Boardmember Leech inquired why the dollar amount listed for item g, did not match the spreadsheet provided. Erin Saathoff, City Clerk, noted there was an additional rebate for attic insulation in the amount of \$273.30 and three (3) \$50.00 rebates for the contractor who installed the heat pumps, bringing the total to the \$3,524.30.

Moved by Moon, seconded by Leech, that the items listed under the consent agenda, be approved, accepted, and/or ratified as presented.

Roll Call: Yea: Baehr, Eskra, Leech, Moon, Moran  
Nay: None

MOTION CARRIED.

### PUBLIC HEARINGS/BIDS

There were no public hearings/bids.

## RESOLUTIONS

There were no resolutions.

## ORDINANCES

There were no ordinances.

## PUBLIC FORUM

No one appeared at public forum.

## DISCUSSIONS/REPORTS

### **Presentation of Auditor's Report for the year ending September 30, 2015**

Nikki Blaschko, BKD Auditor, presented the financial audit to the Board. Blaschko noted that there were no audit adjustments made and there were no concerns with internal control measures. Blaschko commended Linda Koch, Finance Director, on successfully implementing the suggestions provided by BKD, as well as taking on her new role as Finance Director. Blaschko noted the Board of Public Works overall unrestricted funds is approximately 5.8 months, further noting that the recommendation is to have no less than two (2) months of operating cash on hand. Blaschko reported that BKD has provided a clean and unmodified opinion of the Board's finances.

Moved by Baehr, seconded by Moran, to receive and place on file.

Roll Call: Yea: Baehr, Eskra, Leech, Moon, Moran  
Nay: None

MOTION CARRIED.

### **Update of budgeted Capital Projects for 2016 including: water main projects, alley between City Hall and Middle School, 2nd Street Project, etc.**

Tobias Tempelmeyer, General Manger, reviewed various capital improvement projects, including the two (2) water main improvement projects that are scheduled for this summer. Boardmember Leech inquired why the bids for the two (2) projects were bid separate. Steve Kelley, Water Superintendent, explained that the main reason for this is due to concern of having the boring lines open for an extended amount of time. James Burroughs, City Engineer, noted by bidding projects out separately contractors are given a chance to work around their schedule, and in result the City is likely to receive more competitive prices. Tempelmeyer noted the sanitary sewer lining project has been bid out and the work will be completed by September 15, 2016. Tempelmeyer also noted bids are currently out for the alley reconstruction behind City Hall. The Electric Department has been working on removing the old poles from the alley, leaving a one (1) pole structure behind. Burroughs noted that the alley reconstruction will be done in two (2) phases, so that the drive thru window will remain open to the customers during the duration of the project. Tempelmeyer also noted there will also be some concrete repairs by the Police

Department, curb and gutter replacement, as well as decorative lighting along 5<sup>th</sup> Street this summer.

Tempelmeyer noted that he recently spoke with Nebraska Department of Roads (NDOR) regarding the 2<sup>nd</sup> Street project. NDOR indicated they do not wish to have any bad press and are not comfortable with moving forward with the project as designed, unless NDOR would receive a recommendation from the Gage County Historical Society (Society). At this time, the Society has submitted their recommendations to the project. Tempelmeyer noted that if these changes are accepted by NDOR, the bid letting would likely be held in December 2016, with construction to occur in Summer 2017. Tempelmeyer inquired if the Board wished to continue with their portion of the 2<sup>nd</sup> Street project this summer, or push it off until next summer to tie in with NDOR's portion. Boardmember Moran inquired if the project needed to be completed by October 2017 or if only a percentage needed to be completed in order to receive the grant funding. Greg Butcher, City Attorney, noted the project would need to be fully completed in October 2017. Tempelmeyer noted that if the City's portion of the 2<sup>nd</sup> Street portion was to be pushed back, the City would look to move the mill and overlay of 4<sup>th</sup> Street up to this summer. Boardmember Moran inquired what the Society's opinion of the project was. Leigh Coffin, Gage County Historical Society member, noted the Society would prefer to do both projects at the same time, rather than in two (2) sections. It was the consensus of the Board to move the 2<sup>nd</sup> Street project into 2017. Tempelmeyer noted the City Council will discuss the project at their next regular meeting on April 4, 2016.

#### **ADJOURNMENT**

The next regular BPW Board Meeting will be held April 13, 2016 at 12:10 p.m., in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Moved by Leech, seconded by Baehr, that the meeting be adjourned at 12:48 p.m.

Roll Call: Yea: Baehr, Eskra, Leech, Moon, Moran  
Nay: None

MOTION CARRIED.

**Bob Moran, Secretary**

**Dave Eskra, Chairman**