

MINUTES OF THE BOARD OF PUBLIC WORKS

A meeting of the Beatrice Board of Public Works was held on the 10th day of September, 2014 at 12:15 p.m. at the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Attending: Boardmembers: Vetrovsky, Baehr, Eskra, and Moon.

Absent: Boardmembers: Moran.

Chairman Don Vetrovsky announced that a copy of the Open Meetings Act is available in the meeting room and is accessible to members of the public.

CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on August 27, 2014.
- e. Recommend approval of Street Department Report of Claims to City Council in the amount of \$17,814.38.
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims.
 - (1) Approval of claims to Midwest Livestock Systems totaling \$64.70.
 - (2) Approval of claims to Security First Bank totaling \$33,110.23.
 - (3) Approval of balance of Electric Department, Water Department, and WPC Department Report of Claims in the amount of \$370,515.94.

Moved by Moon, seconded by Eskra, that the items listed under the consent agenda be approved, accepted and/or ratified as presented.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, and Moon

Nay: None

MOTION CARRIED.

Boardmember Vetrovsky abstained from item f(1) under the consent agenda.

Boardmember Baehr abstained from item f(2) under the consent agenda.

ORDINANCES

Ordinance to revise the water rate charges for water purchased from the City of Beatrice, Nebraska.

Tobias J. Tempelmeyer, BPW General Manager, presented to the Board the proposed water rate ordinance. An increase of \$1.00/month on the service charge and \$0.09/1000 gallons is being proposed. Tempelmeyer also reported that the annual fee for fire hydrants and sprinkler services will have an increase of five dollars (\$5.00). Discussion was held on the differentiation of municipal fire hydrants and personal fire hydrants. Municipal fire hydrants are any hydrants in service for the Fire Department and personal fire hydrants are those on private commercial property which are billed annually. The municipal fire hydrants are not billed and the question was raised if we should keep the line item in the ordinance if there is no intention of billing for them.

Moved by Baehr, seconded by Eskra, to remove the municipal fire hydrant charge from the proposed water rate ordinance.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, and Moon
Nay: None

MOTION CARRIED.

Moved by Baehr, seconded by Moon, to recommend to the Mayor and City Council to approve the ordinance to revise the water rate charges.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, and Moon
Nay: None

MOTION CARRIED.

Ordinance to regulate the fees and charges for the use of the Wastewater Treatment System of the City of Beatrice, Nebraska.

Tobias J. Tempelmeyer, presented the Board the proposed sewer rate ordinance. The major change of the sewer rate ordinance is the addition of a Permitted User as recommended by Olsson Associates. Currently there are no Permitted Users on our system and this would be used as a guideline in the event that a Permitted User would come into the community. The minimum charge and unit charge per 1,000 gallons will remain unchanged. An infrastructure improvement charge will be added (\$3.00 for Residential Customers and \$4.00 for Commercial Customers) for future Plant improvements. James Burroughs, City Engineer, gave the Board updated numbers for the various charges for Permitted Users.

Another charge that was discussed was for septic waste haulers. Currently the charge is twenty dollars (\$20.00) and the proposed minimum charge is one hundred dollars (\$100.00). Dean Kelch, Chief Plant Operator, told the Board that concerns were raised by area commercial plumbers feeling that that fee is too high. Boardmembers asked that administration check with the area market for a comparison. The charge could be amended at a later date.

Moved by Eskra, seconded by Baehr, to recommend to the Mayor and City Council to approve the ordinance to regulate the fees and charges for the use of the Wastewater Treatment System with the updated figures for Permitted Users.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, and Moon
Nay: None

MOTION CARRIED.

DISCUSSION ITEMS

Financials – July, 2014

Janet Byars, BPW Office Manager, reviewed the financials for the month of July 2014.

Moved by Moon, seconded by Eskra, that the financials for July, 2014 be received and placed on file.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, and Moon
Nay: None

MOTION CARRIED.

Approval of Bad Debts Write-Offs for Last Four (4) Months

Tobias Tempelmeyer, presented to the Board the Bad Debts Report for the last four (4) months.

Moved by Eskra, seconded by Baehr, to approve the write-off of bad debts in the amount of \$4,884.08.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, and Moon
 Nay: None

MOTION CARRIED.

Monthly Department Reports

The monthly department report was presented. Some highlights include: the Engineering Department reported that work on the second alley has begun and the curb and gutter project is close to being complete; the Electric Department continues to work on the alley between Court and Market Street, 5th to 8th Street; the Water Department has completed the West Court Street water main replacement project and that project came in \$38,000 under budget; the sewer lining project should be completed in October; and the Street Department continues to work on concrete projects throughout the town.

Moved by Baehr, seconded by Moon, that the monthly department report be received and placed on file.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, and Moon
 Nay: None

MOTION CARRIED.

Mosquito Report

Jason Moore, Street Superintendent, reported to the Board that the Department will not be spraying again as the last counts were all below twenty (20).

ADJOURNMENT

Next regular Board of Public Works meeting is being rescheduled to Tuesday, September 30, 2014 at 12:15 p.m. in the City Hall Conference Room in order to approve claims prior to the close of the fiscal year.

Moved by Eskra, seconded by Baehr, that the meeting be adjourned at 1:21 p.m.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, and Moon
 Nay: None

MOTION CARRIED.

Don Vetrovsky, Chairman

Attest:

Darin Baehr, Secretary