RESOLUTION NUMBER 5552

A resolution to establish policy guidelines for funding requests by organizations and members of the general public items and events.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BEATRICE, NEBRASKA:

SECTION 1. Statement of Purpose. It is the purpose of this resolution to establish policy guidelines for funding requests by organizations and members of the general public for funding from the City for items and events. The City Administrator shall periodically recommend to the City Council such changes in this resolution as may be necessary to secure this purpose.

SECTION 2. Funding. The amount of funding available for any event or item pursuant to the policy guidelines contained herein shall be designated in the City's annual budget as "Community Development/Promotions". Funding for "Community Development/Promotions" line shall consist of Keno funds and Lodging Tax funds as appropriated by the City Council from year to year.

A funding request derived from the Keno fund shall be for community betterment purposes as that term is defined in Neb.Rev.Stat. § 9-604. Community betterment purposes shall mean:

(a) benefiting persons by enhancing their opportunity for educational advancement, by relieving or protecting them from disease, suffering, or distress, by contributing to their physical well-being, by assisting them in establishing themselves in life as worthy and useful citizens, by providing them with opportunities to contribute to the betterment of the community, or by increasing their comprehension of and devotion to the principles upon which this nation was founded;

(b) initiating, performing, or fostering worthy public works or enabling or furthering the erection or maintenance of public structures; or

(c) lessening the burdens borne by government or voluntarily supporting, augmenting, or supplementing services which government would normally render to the people.

Community betterment purposes shall not include any activity consisting of an attempt to influence legislation or participate in any political campaign on behalf of any elected official or person who is or has been a candidate for public office.

Requests for funds from the Lodging Tax shall be for a public purpose. A public purpose shall promote the public health, safety, morals, security, prosperity, contentment, and the general welfare of all inhabitants.

The City shall not fund more than twenty five percent (25%) of the total cost associated with any event or item.

SECTION 3. Application. Applications shall be submitted to the City Clerk on a designated form provided by the City. The application shall include but shall not be limited to the name of the organization or person making the request, the amount requested to be funded, a detailed description of the item or event, the formal name of an event, the date of an event, a listing of all other funding sources and amounts for the item or event, a list of the in-kind services requested, whether this is a new event, annual event or regularly scheduled event, and any other information so designated by the City Administrator.

City Administration shall review the application and make a determination as to its conformity with the guidelines outlined herein. The City Administrator shall make a final determination if the application meets the guidelines set forth herein within ten (10) business days following receipt by the City Clerk. Should the City Administrator need further information and/or documentation from the applicant the deadline for determination, set forth above, shall be

extended an additional five (5) business days following the date of receipt of the additional information and/or documentation requested. Applications that are determined to satisfy the guidelines set forth herein shall be submitted to the Beatrice City Council for consideration.

SECTION 4. Preference. Preference for requests from Keno funds will be given to events or items which most represent the definition of community betterment purpose listed above. Preference for requests from Lodging Tax funds will be given to events or items which attract non-residents of the City of Beatrice and/or Gage County and which may provide increased motel or hotel stays.

SECTION 5. Requests Taken on a Quarterly Basis. Funds available under the application shall be designated and budgeted for by the Beatrice City Council upon an annual basis. Applications shall be received and reviewed by the City Council on a quarterly basis each budgetary year. The quarterly deadlines for applications shall be October 1, January 1, April 1, and July 1 of each budget year.

SECTION 6. Events. The City shall not fund any event in which both the spectators and participates of the event must pay an entrance fee. The City shall not fund any event in which the spectating portion of the event occurs outside the City limits. If an event has a sponsor or another contributor to the event, then the City shall only pay for the eligible expenses in excess of the amount paid by the sponsor or contributor.

SECTION 7. Item Requests. Items requested to be funded shall be owned by the city and not by private entities, individuals, organizations, or groups.

SECTION 8. Payment Upon Receipt. Such events or items approved for funding shall be paid for upon the requesting party providing receipt or invoice for the costs of the event or item to the City Clerk who shall check for conformity with the original funding request approved

by the City Council before releasing funds. Approved events or items shall be paid for in the amount of the receipt or invoice up to the amount approved by the City Council.

SECTION 9. That all resolutions or parts of resolutions in conflict herewith are hereby repealed.

SECTION 10. That this resolution shall be in full force and effect from and after its passage and approval.

RESOLUTION PASSED AND ADOPTED this 5th day of August, 2013.

Dennis M. Schuster, Mayor

Attest:

Linda S. Koch, City Clerk