

City of Beatrice

www.ci.beatrice.ne.us
402-228-5200
400 Ella Street
Beatrice, Nebraska 68310

REQUEST FOR PUBLIC RECORDS

NAME: _____

ADDRESS: _____

PHONE: _____

DATE: _____

RECORDS REQUESTED:

DEPOSIT: _____

REQUEST: APPROVED / DENIED

BY: _____

DATE: _____

INSPECTION FEE: _____ COPYING FEE: _____ TOTAL: _____

RECORDS DELIVERED: PICK-UP / MAILED / EMAILED / OTHER _____

BY: _____

DATE: _____

IF REQUEST DENIED; DENIAL LETTER SENT:

DATE: _____

BY: _____