

MINUTES OF THE BOARD OF PUBLIC WORKS

A meeting of the Beatrice Board of Public Works was held on the 1st day of July, 2015 at 12:10 p.m. at the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

ROLL CALL

Attending: Boardmembers: Baehr, Leech, and Moran.

Absent: Boardmembers: Eskra and Moon.

Acting Chairman Bob Moran announced that a copy of the Open Meetings Act is available in the meeting room and is accessible to members of the public.

CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on June 10, 2015.
- e. Recommend approval of Street Department Report of Claims to City Council in the amount of \$15,431.02.
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims.
 - (1) Approval of claims to Security First Bank totaling \$15.00.
 - (2) Approval of claims to Twin Rivers Chrysler Jeep Dodge totaling \$33.95.
 - (3) Approval of balance of Electric Department, Water Department, and WPC Department Report of Claims in the amount of \$933,725.98.

Moved by Baehr, seconded by Leech, that the items listed under the consent agenda, with the exception of item f(1), be approved, accepted, and/or ratified as presented.

Roll Call: Yea: Baehr, Leech, Moran

Nay: None

MOTION CARRIED.

f(1) - Boardmember Baehr abstained from item f(1), thus there was not a quorum to approve this claim. The claim to Security First Bank totaling \$15.00 will be brought back to the next meeting for approval.

PUBLIC HEARINGS/BIDS

There were no public hearings/bids.

RESOLUTIONS

Resolution acknowledging the review of the water and waste discharge of Duonix pursuant to Beatrice City Code Section 26-128

Tobias Tempelmeyer, General Manager, presented a resolution acknowledging the review of the water and waste discharge for Duonix pursuant to Beatrice City Code. City Code states that the

Board of Public Works is required to review the average daily flow anytime a person or business discharges more than two percent (2%) of the City's average daily flow. Duonix has estimated that they may discharge four and one half percent (4.5%) of the City's total daily flow. Boardmember Baehr inquired if the City was comfortable with Duonix's discharge. James Burroughs, City Engineer, noted he has met with Duonix a couple of times regarding their discharge and feels comfortable with the City's ability to handle this capacity.

Moved by Baehr, seconded by Leech, that Resolution Number 15-004 be passed and adopted.

Roll Call: Yea: Baehr, Leech, Moran
Nay: None

MOTION CARRIED.

ORDINANCES

There were no ordinances.

PUBLIC FORUM

No one appeared at public forum.

DISCUSSION ITEMS

Consulting Services Agreement with Lockton Companies, LLC

Tobias Tempelmeyer, General Manager, advised the Board that Lockton Companies, LLC is the company that the City used last year in order to help with the Affordable Care Act and Cadillac Tax. The previous agreement was for a term of one (1) year. The agreement presented is for a one (1) year contract, with an automatic renewal. Acting Chairman Moran inquired what services Lockton provides to the City. Tempelmeyer noted Lockton helps to look at the impact of the Cadillac Tax and give ideas for potential savings to the City. Boardmember Baehr inquired if the City was in jeopardy of the Cadillac Tax. Tempelmeyer noted the City is in jeopardy of the Cadillac Tax as early as 2016 and Lockton is assisting the City with options to avoid the Cadillac Tax.

Moved by Leech, seconded by Baehr, to recommend to the Mayor and City Council to enter into the Consulting Services Agreement with Lockton Companies, LLC.

Roll Call: Yea: Baehr, Leech, Moran
Nay: None

MOTION CARRIED.

Point of Measurement Agreement with NPPD

Tobias Tempelmeyer, General Manager, reviewed the Point of Measurement Agreement with NPPD. This agreement will replace the current agreement with NPPD. Pat Feist, Electric Superintendent, noted the City requested that NPPD remove one (1) of the metering points that the City is billed from, allowing for more capacity availability down the line should the City need it. Mayor Wirth inquired if this would change the cost NPPD bills the City. Feist noted there will be no change in cost, as this simply removes one (1) meter point.

Moved by Baehr, seconded by Leech, to recommend to the Mayor and City Council to enter into the Point of Measurement Agreement with NPPD.

Roll Call: Yea: Baehr, Leech, Moran
Nay: None

MOTION CARRIED.

Contract with Call Management Resources for After Hour Calls

Tobias Tempelmeyer, General Manager, advised the Board that the after hour calls for the City are currently answered by Beatrice Communications. With Beatrice Communications taking on additional calls for the City of Crete, they requested that the City look at other options for this service. Tempelmeyer noted he spoke with CRT and they stated they are not set up to provide this type of answering system. Tempelmeyer also spoke with NPPD regarding their after hour call program and reported NPPD's estimated fee would be \$10,817.52/year. Tempelmeyer noted the City also spoke with Call Management Resources, a company out of Ohio and their estimated fee would be \$1,128.00/year.

Boardmember Leech inquired who the after hour call company would call to notify of an issue. Tempelmeyer noted they would have a call out list set up by the City and those employees would be called out similar to what the Beatrice Communication dispatchers do today. Acting Chairman Moran inquired what the City paid Beatrice Communication for the after hour call service. Tempelmeyer noted the City does not pay anything to Beatrice Communications. Acting Chairman Moran then inquired who would absorb the cost. Tempelmeyer noted it would be divided among the departments. Boardmember Baehr inquired where the calls would be answered. Tempelmeyer noted that all calls would be answered in Ohio.

Tempelmeyer noted that the City does have the authority to switch the calls to be locally answered at any time. The contract is for a one (1) year agreement. Tempelmeyer also noted that if the City is unhappy with the service and does not wish to continue to have Call Management Resources answer the phones prior to the end of the contract, the City will pay the monthly fee for the remainder of the contract but refrain from sending calls to them.

Moved by Baehr, seconded by Leech, to recommend to the Mayor and City Council to enter into the Contract with Call Management Resources for after hour calls.

Roll Call: Yea: Baehr, Leech, Moran
Nay: None

MOTION CARRIED.

Recommend Award of Water Pollution Control Raw Pumps #4 and #5 to Building Crafts, Inc.

James Burroughs, City Engineer, presented the bid tabulation for the Water Pollution Control Raw Pumps #4 and #5 project. A total of four (4) bids were received and Building Crafts, Inc. was the apparent low bidder at \$252,600.00. Burroughs noted he has worked with the project manager previously and is comfortable with awarding this project to Building Crafts, Inc. Burroughs noted the engineer's estimate was \$220,000.00. Some of the additional expense included in the engineer's estimate is due to the fact that the company will have someone monitoring the pump around the clock during the installation, which could take approximately three (3) days, in order to ensure the Plant continues to operate as normal. Boardmember Leech

inquired if Burroughs was familiar with the pumps. Burroughs noted he is familiar with these pumps and believes they will make the Plant run more efficiently. Acting Chairman Moran inquired if the current pumps will be removed. Burroughs noted the current pumps will remain and will be used as needed, for instance during a flood when there is more water coming into the Plant. Burroughs also noted there is a fourteen (14) week delivery time on these pumps.

Moved by Baehr, seconded by Leech, to recommend to the Mayor and City Council to award the contract with Building Crafts, Inc. in the amount of \$252,600.00 for the Water Pollution Control Raw Pumps #4 and #5, OA Project No. 015-0373.

Roll Call: Yea: Baehr, Leech, Moran
Nay: None

MOTION CARRIED.

ADJOURNMENT

The next regular Board of Public Works meeting is scheduled for July 15, 2015 at 12:10 p.m. in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Moved by Leech, seconded by Baehr, that the meeting be adjourned at 12:45 p.m.

Roll Call: Yea: Baehr, Leech, Moran
Nay: None

MOTION CARRIED.

Attest:

Bob Moran, Acting Chairman

Darin Baehr, Member