

MINUTES OF THE BOARD OF PUBLIC WORKS

A meeting of the Beatrice Board of Public Works was held on the 12th day of August, 2015 at 12:10 p.m. at the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

ROLL CALL

Attending: Boardmembers: Baehr, Eskra, Leech, and Moon.
Absent: Boardmembers: Moran.

Chairman Dave Eskra announced that a copy of the Open Meetings Act is available in the meeting room and is accessible to members of the public.

CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on July 15, 2015.
- e. Recommend approval of Street Department Report of Claims to City Council in the amount of \$87,734.23
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims in the amount of \$1,482,552.63.

Moved by Moon, seconded by Baehr, that the items listed under the consent agenda, be approved, accepted, and/or ratified as presented.

Roll Call: Yea: Baehr, Eskra, Leech, Moon
Nay: None

MOTION CARRIED.

PUBLIC HEARINGS/BIDS

There were no public hearings/bids.

RESOLUTIONS

There were no resolutions.

ORDINANCES

There were no ordinances.

PUBLIC FORUM

No one appeared at public forum.

DISCUSSION ITEMS

FY2016 & FY2017 Budget Review

Tobias Tempelmeyer, General Manager, presented the Boardmembers with the FY2016 & FY2017 budget. Tempelmeyer touched on some of the highlights for the upcoming budget. Tempelmeyer noted that Administration re-categorized some of the line items, making the budget clearer and easier to understand.

There are no significant changes to the operations for the Electric Department. The largest capital projects will be the installation and implementation of the AMI system that will occur in both years. With the removal of the buildings located at 1st and Ella Street, the Electric Department, Street Department, and Water Department, have expressed the need for a storage building. As there is no more room at the Service Center location, a storage building will be installed at the Center Street site. The three (3) departments have budgeted \$50,000.00 each for FY16. The Electric Department is proposing a rate increase of 3.8% for FY2016 and an 8% rate increase for FY2017. The rate increase is based on not signing a contract with NPPD.

The Water Department had no significant changes in operations. As noted, the Water Department has budgeted \$264,000 for FY16 & FY17 for the AMI system and \$50,000 for the storage building at Center Street. The reservoirs need to be inspected again and \$10,000 has been budgeted for this in FY16.

The WPC Department saw no significant changes in operations. The WPC Department has budgeted \$263,000 in FY16 for the installation of the new pumps at the Plant and \$561,000 in FY17 for a new screen at the Plant. The Department has also budgeted \$93,000 for the Compost Site for repairs and equipment replacement in FY16.

The Street Department will see an increase in their revenue of \$250,000 per year from the State as part of the funding agreement. Tempelmeyer also noted that NDOR has confirmed the City will not have to pay \$645,000 for the Hwy 77 project, as the STP funds will cover the City's cost. With the increase of revenue, the Department is proposing to replace a dump truck in FY16 and a patrol in FY17. Other capital projects for FY16 will be repairs to the bridge located at 2nd and Herbert Street for \$120,000; the 2nd Street Grant project from Ella to Grant Street in the amount of \$570,240, and 2nd Street, Court to Ella Street in the amount of \$150,000. The Department has also budgeted \$100,000 for storm sewer reconstruction.

When looking at what effect the proposed rate increase will have on customer's utility bills, the average residential customer will see an of \$5.00 per month in their electric bill, \$1.40 per month on their water bill, and \$3.38 on their sewer bill, for a total increase of under \$10.00 per month. The proposed rate increase for the Water Department will help with the cash flow due to the installation of the AMI system. The proposed rate increase in the WPC Department will generate approximately \$2.4 million dollars of cash reserves the Department will have on hand for the mandatory Plant upgrades. The estimate for the Plant upgrades is \$10 million dollars, and by building the cash reserves, the City may only need to bond out \$6 million dollars in order to fund the upgrades.

Monthly Department Report

The monthly department report was presented. Some highlights include: Administration has been working on finalizing budgets; the Electric Department has installed fifty-five (55) AMI meters and so far the testing has been going well; the Engineering Department reported the mill and overlay project is set to begin at the end of August; and the Street Department has sprayed for mosquitos twice this season and may spray one (1) more time before Labor Day.

Moved by Baehr, seconded by Moon, to receive the monthly department reports and place on file.

Roll Call: Yea: Baehr, Eskra, Leech, Moon
Nay: None

MOTION CARRIED.

Recommend Approval of Change Order #1 decrease in the amount of \$7,700.18 and final contract price of \$39,861.91 to R.L. Tiemann Construction, Inc. for the Misc. Concrete Street Repairs Project #15-005.

James Burroughs, City Engineer, presented Change Order #1, a decrease of \$7,700.18. Burroughs noted as he was unsure of the condition of the subbase when bidding the project out, a line item for subgrade stabilization was placed in the bid schedule. Upon removal of the existing concrete, it was found that the subbase was in good condition and there was no need for the stabilization.

Moved by Moon, seconded by Leech, to recommend to the Mayor and City Council to approve Change Order #1 decrease in the amount of \$7,700.18 and final contract price of \$39,861.91 to R.L. Tiemann Construction, Inc. for the Misc. Concrete Street Repairs Project #15-005.

Roll Call: Yea: Baehr, Eskra, Leech, Moon
Nay: None

MOTION CARRIED.

Recommend Approval of Change Order #1 decrease in the amount of \$2,537.05 and final contract price of \$43,596.05 to R.L. Tiemann Construction, Inc. for the Curb & Gutter Replacement Project #15-006.

James Burroughs, City Engineer, presented Change Order #1, a decrease in the amount of \$2,537.05, as a result of quantity adjustments made due to one of the alley approaches not needing to be repaired.

Moved by Baehr, seconded by Leech, to recommend to the Mayor and City Council to approve Change Order #1 decrease in the amount of \$2,537.05 and final contract price of \$43,596.05 to R.L. Tiemann Construction, Inc. for the Curb & Gutter Replacement Project #15-006.

Roll Call: Yea: Baehr, Eskra, Leech, Moon
Nay: None

MOTION CARRIED.

ADJOURNMENT

There will be a special Board of Public Works meeting held either August 26, 2015 or August 27, 2015 depending on availability of Boardmembers.

The next regular Board of Public Works meeting is scheduled for September 2, 2015 at 12:10 p.m. in the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Moved by Leech, seconded by Baehr, that the meeting be adjourned at 1:19 p.m.

Roll Call: Yea: Baehr, Eskra, Leech, Moon
Nay: None

MOTION CARRIED.

Dave Eskra, Chairman

Attest:

Darin Baehr, Acting Secretary