

MINUTES OF THE BOARD OF PUBLIC WORKS

A meeting of the Beatrice Board of Public Works was held on the 29th day of October, 2014 at 12:15 p.m. at the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Attending: Boardmembers: Vetrovsky, Baehr, Eskra, Moon, and Moran.
Absent: Boardmembers: None.

Chairman Don Vetrovsky announced that a copy of the Open Meetings Act is available in the meeting room and is accessible to members of the public.

CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on October 15, 2014.
- e. Recommend approval of Street Department Report of Claims to City Council in the amount of \$120,210.77.
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims.
 1. Approval of claims to Security First Bank totaling \$32,523.34.
 2. Approval of balance of Electric Department, Water Department, and WPC Department Report of Claims in the amount of \$1,153,581.07.

Moved by Baehr, seconded by Moon, that the items listed under the consent agenda approved, accepted and/or ratified as presented.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, Moon, and Moran
Nay: None

MOTION CARRIED.

Boardmember Baehr abstained from item f(1) under the consent agenda.

DISCUSSION ITEMS

Change Order #1 for the Alley Projects for 2014, Between Court Street & Ella Street, 3rd Street to 5th Street and Final Pay Request to R.L. Tiemann Construction, Inc.

James Burroughs, City Engineer, presented Change Order #1 and the final payment to R.L. Tiemann Construction, Inc. for the Alley Projects for 2014. The change order resulted in an increase of \$3,080.95. The bulk of this increase was due to the badly deteriorated concrete and the amount of backfill needed to bring the alley up to grade. The original contract was for \$77,617.10. The total project was budgeted at \$80,000.00.

Moved by Eskra, seconded by Moon, to recommend to the Mayor and City Council to approve Change Order #1 for the Alley Projects for 2014.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, Moon, and Moran
Nay: None

MOTION CARRIED.

Moved by Baehr, seconded by Eskra, to recommend to the Mayor and City Council to approve Final Payment to R.L. Tiemann Construction, Inc. for the Alley Projects for 2014.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, and Moran
Nay: None

MOTION CARRIED.

Water Main Relocation on Railroad Crossing

Tobias Tempelmeyer, General Manager, presented to the Board a request from Burlington Northern Santa Fe (BNSF) to move the existing water line located along their property near the Hoag property. This project was just brought to the City's attention and is an unbudgeted item. In order to complete this request, the City has been in contact with the owner of the farm land to obtain an easement to install a new 14" water main onto said property. The current water line would just be abandoned. Steve Kelley, Water Superintendent, estimated that it would cost approximately \$80,547.15 to do this work in-house; however, BNSF has presented an estimate of \$249,000.00. James Burroughs has been in contact with BNSF to discuss the cost estimates and how much the City is willing to pay for the project to be completed. The Board will be updated on this project as it progresses.

Utility Deposit Policy

Several business owners and Executive Directors of Main Street Beatrice, NGage, and Beatrice Area Chamber of Commerce presented their concern with the current commercial utility deposit policy. Many of those in attendance did not feel that the deposit was very "business-friendly" and asked if there was any way the Board could re-evaluate the policy. Glennis McClure, NGage Director, presented the idea of reimbursing a portion of the deposit after a set time frame as long as the business has maintained good credit during that time. Boardmember Baehr noted that the policy also allows for businesses to get an irrevocable letter of credit to help with the initial costs. Boardmember Moran suggested possibly reimbursing fifty percent (50%) of the deposit back after three to five (3-5) years. Moran also said in the future there needs to be better communication with NGage and Main Street, and be proactive with informing them of the policies so they can inform businesses coming in what the requirements are. Lora Young, Beatrice Area Chamber of Commerce Executive Director, offered the suggestion of having the deposit be a certain percentage of the past utility billing history or require one-half (1/2) of the deposit up front and allow the businesses to make monthly payments on top of their normal utility bill until they have the remaining balance in place. Young also thought reimbursing one-half (1/2) of the deposit after a set time frame of good credit would help the businesses out. The Board asked Administration to research what other cities and utility companies require for a commercial utility deposit and if that deposit is ever refunded. This item will be presented to the Board at a future meeting after taking a look at what other options there may be.

Landlord Notification Policy

Tobias J. Tempelmeyer, reported to the Board that letters were sent to the representatives of the Gage County Rental Property Owners Association inviting them to contact our office to discuss the recently established policy. To date, the only person who contacted him was Connie Hartig, informing him that she is no longer involved with the Association.

ADJOURNMENT

Next regular Board of Public Works meeting is scheduled for November 12, 2014 at 12:15 p.m. in the BPW Service Center Conference Room, 500 North Commerce Street.

Moved by Moon, seconded by Moran, that the meeting be adjourned at 1:19 p.m.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, Moon, and Moran
 Nay: None

MOTION CARRIED.

Attest:

Don Vetrovsky, Chairman

Bob Moran, Secretary