

MINUTES OF THE BOARD OF PUBLIC WORKS

A meeting of the Beatrice Board of Public Works was held on the 15th day of October, 2014 at 12:15 p.m. at the City Hall Conference Room, 400 Ella Street, Beatrice, Nebraska.

Attending: Boardmembers: Vetrovsky, Baehr, Moon, and Moran.

Absent: Boardmembers: Eskra.

Chairman Don Vetrovsky announced that a copy of the Open Meetings Act is available in the meeting room and is accessible to members of the public.

CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on September 30, 2014.
- e. Recommend approval of Street Department Report of Claims to City Council in the amount of \$66,029.80.
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims in the amount of \$117,756.94.

Moved by Moran, seconded by Baehr, that the items listed under the consent agenda approved, accepted and/or ratified as presented.

Boardmember Baehr questioned the claim to Nebraska Unemployment Compensation Fund – DOL for unemployment benefits for Ron Baete. Boardmembers questioned how someone that retires can file for unemployment. Tobias J. Tempelmeyer, General Manager, reported to the Board that they did appeal this claim; however, they were unsuccessful. Discussion was held regarding possible future claims and if there is any way to prevent this from happening in the future.

Roll Call: Yea: Vetrovksy, Baehr, Moon, and Moran
Nay: None

MOTION CARRIED.

ORDINANCES

Ordinance to regulate the fees and charges for the use of the Wastewater Treatment System of the City of Beatrice, Nebraska.

Tobias J. Tempelmeyer, General Manager, presented the Board the revised ordinance with the septic hauler rate set at \$35.00 per 1,000 gallons and anything over 1,000 would be an additional \$35.00 as recommended at the previous meeting.

Moved by Baehr, seconded by Moon, to recommend to the Mayor and City Council to approve the ordinance to regulate the fees and charges for the use of the Wastewater Treatment System.

Roll Call: Yea: Vetrovksy, Baehr, Moon, and Moran
Nay: None

MOTION CARRIED.

DISCUSSION ITEMS

Change Order #1 and Final Payment to Trauernicht Construction, Inc. for the Curb & Gutter – 2014 Project.

James Burroughs, City Engineer, presented Change Order #1 and the final payment to Trauernicht Construction for the Curb & Gutter – 2014 project. The change order resulted in a deduct of \$1,658.90. This was primarily because on 5th Street the rock saw cutting was not needed and the crack sealing was removed, as the Street Department was going to be crack sealing in the area and they would complete that part of the project.

Moved by Moon, seconded by Moran, to recommend to the Mayor and City Council to approve Change Order #1 and Final Payment to Trauernicht Construction, Inc. for the Curb & Gutter 2014 project.

Roll Call: Yea: Vetrovksy, Baehr, Moon, and Moran
 Nay: None

MOTION CARRIED.

Financials – August 2014

Janet Byars, BPW Office Manager, reviewed the financials for the month of August 2014.

Moved by Baehr, seconded by Moon, that the financials for August, 2014 be received and placed on file.

Roll Call: Yea: Vetrovksy, Baehr, Moon, and Moran
 Nay: None

MOTION CARRIED.

Monthly Department Reports

The monthly department report was presented. Some highlights include: the number of customers taking advantage of the budget plan have increased from 370 last year to 418; the Electric Department is nearing completion on the alley conversion between Court and Market Street; the Water Department should complete the Garfield Street and Jane Way water main replacement project soon; the WPC Department sent out four (4) letters to customers notifying them of a possible blockage in their sewer line; and reported that sewer lining project should be completed by the end of the week.

Moved by Moran, seconded by Baehr, that the monthly department report be received and placed on file.

Roll Call: Yea: Vetrovsky, Baehr, Moon, and Moran
 Nay: None

MOTION CARRIED.

Landlord Notification Policy

Tobias J. Tempelmeyer, reviewed the recently implemented landlord notification policy. The change of policy came about after BPW staff stopped calling customers prior to them being disconnected due to the amount of staff time that was required to call the numerous customers. After this change, Connie Hartig, President of the Gage County Rental Property Owners Association, contacted Tobias to discuss the matter. After review of the policy, Mrs. Hartig and

other members of the Association were presented the proposed policy and they expressed no objections. In the policy, there are four (4) options for landlords to choose from. After a copy of the policy and a memo explaining the new policy was sent to the known landlords, some landlords expressed concern to Board Members regarding the fees charged. The landlords would like to be notified and charged per incident. Tempelmeyer said prior to the meeting, Greg Butcher, City Attorney, had suggested the possibility of having landlords who want to be notified put down a deposit and when they are notified deduct the set fee from their deposit. Staff would notify the landlord when they are running low on their deposit, and if the landlord gets out of the rental business and has a balance remaining, they would be refunded. Tempelmeyer will present this idea to the Association and report back to the Board at a future meeting.

Mosquito Report

Jason Moore, Street Superintendent, reported to the Board that the Department is done spraying for mosquitos for the year.

ADJOURNMENT

Next regular Board of Public Works meeting is scheduled for October 29, 2014 at 12:15 p.m. in the City Hall Conference Room.

Moved by Moran, seconded by Baehr, that the meeting be adjourned at 1:10 p.m.

Roll Call: Yea: Vetrovksy, Baehr, Moon, and Moran
 Nay: None

MOTION CARRIED.

Don Vetrovsky, Chairman

Attest:

Bob Moran, Secretary