

## MINUTES OF THE BOARD OF PUBLIC WORKS

A meeting of the Beatrice Board of Public Works was held on the 12<sup>th</sup> day of November, 2014 at 12:15 p.m. at the BPW Service Center Conference Room, 500 North Commerce Street, Beatrice, Nebraska.

Attending: Boardmembers: Vetrovsky, Baehr, Eskra, Moon, and Moran.

Absent: Boardmembers: None.

Chairman Don Vetrovsky announced that a copy of the Open Meetings Act is available in the meeting room and is accessible to members of the public.

### CONSENT AGENDA

- a. Approve agenda as submitted.
- b. Receive and place on file all notices pertaining to this meeting.
- c. Receive and place on file all materials having any bearing on this meeting.
- d. Approval of minutes of regular BPW Board meeting on October 29, 2014.
- e. Recommend approval of Street Department Report of Claims to City Council in the amount of \$32,325.21.
- f. Approval of Electric Department, Water Department, and WPC Department Report of Claims.
  - (1) Approval of claims to Midwest Livestock Systems totaling \$157.18.
  - (2) Approval of claims to Security First Bank totaling \$32,523.34.
  - (3) Approval of balance of Electric Department, Water Department, and WPC Department Report of Claims in the amount of \$364,267.67.

Moved by Baehr, seconded by Eskra, that the items listed under the consent agenda approved, accepted and/or ratified as presented.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, Moon, and Moran  
Nay: None

MOTION CARRIED.

Boardmember Vetrovsky abstained from item f(1) under the consent agenda.

Boardmember Baehr abstained from item f(2) under the consent agenda.

### DISCUSSION ITEMS

#### **Change Order #1 for the Sanitary Sewer Lining Project - 2014 and Final Pay Request to Midland Contracting, Inc.**

James Burroughs, City Engineer, presented Change Order #1 and the final payment to Midland Contracting, Inc. for the Sanitary Sewer Lining Project - 2014. The change order resulted in a decrease of \$2,220.00, primarily due to there not being a lot of point repairs. The original contract was for \$87,225.00.

Moved by Moran, seconded by Baehr, to recommend to the Mayor and City Council to approve Change Order #1 and Final Pay Request to Midland Contracting, Inc., for the Sanitary Sewer Lining Project - 2014.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, and Moran  
Nay: None

MOTION CARRIED.

**Enter into Agreement with Olsson Associates for Professional Services for the Water Main Crossing Replacement, Highway 77 – Big Blue River Project.**

Tobias Tempelmeyer, General Manager, presented to the Board an agreement for Olsson Associates to provide the engineering services for the replacement of the 10” water main project crossing the Big Blue River. Currently the water main is attached to the bridge located on Highway 77. The replacement water main line will be bored under the Big Blue River. Olsson Associates is the engineering firm that conducted the recent water study and this project was one (1) of the recommended replacements. The Department has budgeted \$275,000.00 for this project, including the engineering services that will be provided from Olsson Associates.

Moved by Moon, seconded by Moran, to recommend to the Mayor and City Council to enter into Agreement with Olsson Associates for Professional Services for the Water Main Crossing Replacement, Highway 77 – Big Blue River Project.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, and Moran  
Nay: None

MOTION CARRIED.

**WAPA Allocation**

Tobias Tempelmeyer reported to the Board that since Nebraska Public Power District (NPPD) joined the Southwest Power Pool (SPP) they have contacted the City in regards to our Western Area Power Administration (WAPA) allocation. The way we are currently billed for transmission charges for our WAPA allocation is a point to point method. NPPD is recommending that we use the Network Integration Transmission Service (NITS) method. Pat Feist, Electric Superintendent, and Tempelmeyer both still have questions regarding this proposed change. One (1) question is whether or not we will remain on the gen station rate or if we will have to go back to the blended rate. That question has not been answered by NPPD. In order to make the proposed changes, our contract with WAPA will have to be amended and we would have to enter into a new contract with NPPD. If these changes are made, contracts will be brought to the Board.

**Hannibal Park Lighting**

Tobias Tempelmeyer presented to the Board a contract with Musco Lighting for the installation of ballfield lighting at Hannibal Park. The Electric Department has \$120,000.00 budgeted for the installation of lighting on one (1) of the softball fields at Hannibal Park for FY2015. In Musco’s proposal, they would purchase and install lighting at all three (3) of the softball fields at Hannibal Park, as well as relamp the entire system after five thousand (5,000) hours. Their

proposal also includes a twenty-five (25) year warranty and maintenance program. Musco's proposal is for \$310,000.00 and would finance that over a period of five (5) years, making the annual payment \$71,400.88. Boardmember Eskra asked Administration to take a look at the interest rate that they are proposing over the five (5) years and also suggested the possibility of using the \$120,000.00 that is currently in the budget for this project as a down payment in order to save some money that would be paid in interest.

Moved by Baehr, seconded by Eskra, to recommend to the Mayor and City Council to enter into Agreement with Musco Lighting for the Hannibal Park Lighting.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, and Moran

Nay: None

MOTION CARRIED.

### **Enter into Master Purchase and Service Agreement with Landis+Gyr for the AMI System**

Tobias Tempelmeyer presented to the Board an agreement with Landis+Gyr for purchasing their services and products to implement an Automatic Meter Infrastructure (AMI) system. After reviewing the RFPs and conducting site visits, Administration's recommendation is to go with Landis+Gyr's system. Some cities that are currently using the system or a similar system to the one we would purchase include: Auburn, NE, Grand Island, NE, Sidney, NE, Dodge City, KS, and Liberal, KS. These communities were pleased with the system. The process of installing the AMI system would be done over a three (3) year period. After the AMI system is in place, there would be an annual host fee of \$15,000.00. One (1) benefit of having an AMI system would be during a power outage, you would be able to pinpoint where the problem occurred and after the issue has been taken care of, the Department would be able to ensure that all meters are back on. Boardmember Moran questioned what this system would do to the current meter reader positions. Tempelmeyer said they would have to explore those positions once the system is in place and told the Board that while we would no longer need someone to read the meters, there may be other jobs for an employee to do. The installation of meters will be done in-house. The communication system could be installed as early as January 2015 and the meter installation could begin in February or March.

Moved by Moran, seconded by Eskra, to recommend to the Mayor and City Council to enter into the Master Purchase and Services Agreement with Landis+Gyr for the AMI System.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, and Moran

Nay: None

MOTION CARRIED.

### **Utility Deposit Policy**

Tobias Tempelmeyer, reported to the Board how many commercial deposits we currently have on hand and gave them an overview of the write-offs over the last five (5) years. After contacting some other wholesale power providers, we found a majority of the providers figure their commercial deposits in a similar manor that we do, which is two (2) or three (3) times the customer's highest bill. It was found that most of the providers also refund all or part of the customer's deposit after one (1) to four (4) years of good credit. Boardmember Baehr stated

when reviewing the policy we would have to define what good credit means and come up with a time frame that everyone is comfortable with refunding the deposit back. Boardmember Moran stated he would be in favor of crediting the customer's account after twenty-four (24) months of good credit and holding the remaining balance. The policy will be brought back to the Board with some options outlined for their review.

### **Monthly Department Reports**

The various monthly department reports were presented to the Board.

Moved by Baehr, seconded by Moran, to receive and place on file the monthly department reports.

Roll Call:     Yea: Vetrovksy, Baehr, Eskra, Moon, and Moran  
                  Nay: None

MOTION CARRIED.

### **ADJOURNMENT**

Next regular Board of Public Works meeting is scheduled for November 26, 2014 at 12:15 p.m. in the City Hall Conference Room, 400 Ella Street.

Moved by Eskra, seconded by Moon, that the meeting be adjourned at 1:19 p.m.

Roll Call:     Yea: Vetrovksy, Baehr, Eskra, Moon, and Moran  
                  Nay: None

MOTION CARRIED.

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Don Vetrovsky, Chairman

Attest:

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Bob Moran, Secretary