

A meeting of the Board of Public Works of the City of Beatrice, Nebraska, was convened in open and public session at 12:15 p.m. on May 14, 2014 at 400 Ella Street, Beatrice, Nebraska.

Present: Don Vetrovsky, Darin Baehr, Dave Eskra, and Rich Moon.

Absent: Bob Moran.

Others: Tobias Tempelmeyer, Pat Feist, Steve Kelley, Dean Kelch, Jason Moore, James Burroughs, Janet Byars, Greg Butcher, Austin Buckner, and Erin Saathoff.

Notice of the meeting was given in advance thereof by publication in the Beatrice Daily Sun and posted on the public bulletin board in the Board of Public Works Administration Office. Notice of this meeting was simultaneously given to all members of the Board of Public Works and a copy of their acknowledgment of receipt of notice and the agenda was received and placed on file. Availability of the agenda was communicated in the advance notice of the Board of Public Works of this meeting. All proceedings hereinafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Don Vetrovsky announced that a complete copy of the Open Meetings Act is posted on the wall by the Conference Room door.

**Minutes**

Moved by Baehr, seconded by Eskra to receive, approve and place on file the minutes of the April 30, 2014 meeting as presented.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon

Nay: None

MOTION CARRIED

**Approval of Bad Debts Write-Offs for Last Four (4) Months**

Tobias Tempelmeyer, presented to the Board the Bad Debts Report for the last four (4) months.

Moved by Moon, seconded by Baehr, to approve the write-off of bad debts in the amount of \$9,925.20.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon

Nay: None

MOTION CARRIED

**City-Wide Cleanup Report**

Jason Moore, Street Superintendent, presented the City-Wide Cleanup report for 2014. This year the Department picked up items from 1,175 locations and no injuries or accidents occurred. The total cost for this year was \$15,035.99. Those figures do not include landfill costs or the office personnel who recorded the numerous calls.

Board Member Eskra proposed the possibility of charging a fee for this service due to the budgetary needs of the Street Department. Board Member Baehr suggested instead of charging a fee to look into the possibility of a grant to help assist with costs associated with providing this service. He also proposed instead of providing this service annually, moving it to every other year. The Administration will look further into how to move forward with the City-Wide Cleanup as they review the budget.

Moved by Baehr, seconded by Eskra, to receive and place on file.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon

Nay: None

MOTION CARRIED

**Proposed Sanitary Sewer Model**

James Burroughs, City Engineer, presented the proposed agreement with Olsson Associates for a sanitary sewer model. This model would be used to help identify areas on our system that may need to be upgraded in order to continue to provide services to our current customers. In addition, it would be used to help project the needs of a future customer and to ensure that we have the capability to handle those additional loads.

**Proposed Sanitary Sewer Model**

This was not a budgeted item, however there are funds available for this project. This year \$125,000.00 was budgeted for sanitary sewer lining projects, and the contract was awarded for \$83,425.00. With the new camera, the WPC Department was able to pinpoint lines that truly needed to be lined, instead of just lining a certain amount of sanitary sewer lines. The total cost of the sanitary sewer model is \$25,117.00, which would fit into the budget.

Moved by Moon, seconded by Baehr, to recommend to the Mayor and City Council to enter into the agreement with Olsson Associates.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon  
Nay: None MOTION CARRIED

**Monthly Department Report**

Monthly Department Reports were reviewed for the Administration, Engineering, Electric, Water, WPC and Street Departments.

Moved by Eskra, seconded by Baehr, to receive and place the monthly department reports on file.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon  
Nay: None MOTION CARRIED

**Vouchers**

Vouchers for the Electric, Water, WPC, and Street Departments were presented.

Moved by Moon, seconded by Eskra, to approve the Electric, Water, WPC Department vouchers for payment and refer the Street Department vouchers to Council for payment.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon  
Nay: None MOTION CARRIED

Don Vetrovsky abstained from the vote for Midwest Livestock Systems.

**Meeting Adjourned**

Moved by Baehr, seconded by Eskra, to adjourn meeting.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon  
Nay: None MOTION CARRIED

Meeting adjourned at 1:10 p.m.

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Chairman

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Secretary