

A meeting of the Board of Public Works of the City of Beatrice, Nebraska, was convened in open and public session at 12:37 p.m. on July 2, 2014 at 400 Ella Street, Beatrice, Nebraska.

Present: Don Vetrovsky, Darin Baehr, Rich Moon, and Bob Moran.

Absent: Dave Eskra.

Others: Tobias Tempelmeyer, Pat Feist, Steve Kelley, Jason Moore, James Burroughs, Greg Butcher, Doug Kennedy, Austin Buckner, Janet Byars, and Erin Saathoff.

Notice of the meeting was given in advance thereof by publication in the Beatrice Daily Sun and posted on the public bulletin board in the Board of Public Works Administration Office. Notice of this meeting was simultaneously given to all members of the Board of Public Works and a copy of their acknowledgment of receipt of notice and the agenda was received and placed on file. Availability of the agenda was communicated in the advance notice of the Board of Public Works of this meeting. All proceedings hereinafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Don Vetrovsky announced that a complete copy of the Open Meetings Act is available.

Minutes

Moved by Moon, seconded by Moran to receive, approve and place on file the minutes of the June 11, 2014 meeting.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Board Policy #143 – Bill Stuffer Qualifications

Tobias J. Tempelmeyer, BPW General Manager, presented the proposed revised policy regarding bill stuffer qualifications. The proposed policy will allow qualifying organizations to more than one (1) time per year, as long as there are dates available.

Moved by Baehr, seconded by Moran to replace Board Policy #126 with proposed Board Policy #143.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Financials – October 2013 and November 2013

Janet Byars, BPW Office Manager, presented the Board the revised financials for October 2013 and November 2013. She reported that she has been working with Caselle on the formatting of the reports and hopes to have financials for December 2013 through March 2014 by the next Board meeting. Financials will be distributed to the Board Members as they are completed so that they will have time to review the financials more completely.

Moved by Baehr, seconded by Moran to receive the financials for October 2013 and November 2013 and place on file.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Cash Reserve Policy

Tobias J. Tempelmeyer presented the Board the proposed Cash Reserve Policy. Currently the City and BPW do not have a set policy regarding how much cash reserves should be on hand. The proposed policy was put together by looking at the auditor's recommendations, what some other first class cities have, and discussions held with the Department Heads. Mr. Tempelmeyer asked the Board to think about if they felt that six (6) years was too aggressive of an approach and what other suggestions they may have.

Having cash reserves on hand would be beneficial so that if the City was to have a severe storm in which a major portion of the City would need to be repaired, those repairs could be made immediately instead of having to wait until funding was received from FEMA. Another reason for building up cash reserves for each department, is that during the budgeting process instead of trying to decide on whether to purchase a vehicle for the fiscal year or to complete a project, both may be an option. The Employee Health Insurance account also needs to be looked at and funded more appropriately.

No action was taken at this time. Board Members were asked to review and report back at a later meeting with any concerns that they have.

Vouchers

Vouchers for the Electric, Water, WPC, and Street Departments were presented.

Moved by Baehr, seconded by Moran, to approve the Electric, Water, WPC Department vouchers for payment and refer the Street Department vouchers to Council for payment.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Don Vetrovsky abstained from the vote for any payments to Midwest Livestock Systems.

Darin Baehr abstained from the vote for any payments to Security First Bank.

Meeting Adjourned

Moved by Moon, seconded by Moran, to adjourn meeting.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Meeting adjourned at 12:57 p.m.