

A meeting of the Board of Public Works of the City of Beatrice, Nebraska, was convened in open and public session at 12:15 p.m. on September 11, 2013 at 400 Ella Street, Beatrice, Nebraska.

Present: Don Vetrovsky, Darin Baehr, Dave Eskra, Rich Moon, and Bob Moran.

Absent: None.

Others: Tobias Tempelmeyer, Pat Feist, Steve Kelley, Ron Baete, Dean Kelch, Rex Behrends, Janet Byars, Greg Butcher, Chris Dunker, Doug Kennedy, and Erin Saathoff.

Notice of the meeting was given in advance thereof by publication in the Beatrice Daily Sun and posted on the public bulletin board in the Board of Public Works Administration Office. Notice of this meeting was simultaneously given to all members of the Board of Public Works and a copy of their acknowledgment of receipt of notice and the agenda was received and placed on file. Availability of the agenda was communicated in the advance notice of the Board of Public Works of this meeting. All proceedings hereinafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Don Vetrovsky announced that a complete copy of the Open Meetings Act is posted on the wall by the Conference Room door.

Minutes

Moved by Baehr, seconded by Eskra to receive, approve and place on file the minutes of the August 28, 2013 meeting.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran

Nay: None

MOTION CARRIED

**Approval of FY 2013-14 /
FY 2014-15 Budget**

Tobias J. Tempelmeyer, General Manager, reported to the Board that there were no changes proposed from the City Council to the FY 2013-14 / FY 2014-15 Budget and it was recommended that the Budget be approved as presented.

Mr. Tempelmeyer did report to the Board that Nebraska Public Power District's (NPPD) Board of Directors announced that they will not be implementing a rate increase for January 2014. The Electric Department's budget as presented projected a 2% rate increase that was in anticipation of the same from NPPD. Due to the late notice of this information, the Administration has not had the proper time to sit down and evaluate what changes, if any, should be made to the Electric Department's budget. Administration will bring their evaluation and recommendation of whether or not to implement the rate increase as presented in the budget at one of the meetings in October.

Moved by Baehr, seconded by Moon to approve and recommend to the City Council the approval of the BPW biennial budget for FY 2013-14 and FY 2014-15.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran

Nay: None

MOTION CARRIED

**Approval of Bad Debts
Write-Offs for Last Four
(4) Months**

Tobias Tempelmeyer, presented to the Board the Bad Debts Report for the last four (4) months.

Moved by Moran, seconded by Eskra, to approve the write-off of bad debts in the amount of \$11,635.92.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

**Approval of Change
Order #1 for the Sanitary
Sewer Lining Project
#13-257**

Rex Behrends, City Engineer, presented the change order for the Sanitary Sewer Lining Project #13-257. Midlands Contracting, Inc., lined 4,657 lineal feet and made 66 sewer taps while completing this project.

Moved by Moon, seconded by Moran, to approve Change Order #1 for the Sanitary Sewer Lining Project #13-257.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

**Recommend Approval of
Health Insurance
Renewal**

Tobias Tempelmeyer, presented the health insurance renewal information. The Third Party Administrator of the plan will continue to be Regional Care, Inc., and the Managing General Underwriter will be USBenefits Insurance Services, LLC. The total cost will increase approximately 0.2% from our current plan.

Moved by Baehr, seconded by Moran, to recommend the approval of the health insurance renewal to the Mayor and City Council.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

Financials – July 2013

Tobias Tempelmeyer, presented the financial reports for July 2013 to the Board.

Moved by Eskra, seconded by Moran, to receive the financial reports and place on file.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

**Monthly Department
Reports**

Monthly Department Reports were reviewed for the Administration, Engineering, Electric, Water, WPC and Street Departments.

Moved by Baehr, seconded by Moon, to receive and place on file the monthly department reports as presented.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

Vouchers

Vouchers for the Electric, Water, WPC, and Street Departments were presented.

Moved by Eskra, seconded by Moran, to approve the Electric, Water, WPC Department vouchers for payment and refer the Street Department vouchers to Council for payment.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

Darin Baehr abstained from the vote for any payments to Security First Bank.

The Board will meet on Monday, September 30, 2013 at 7:30 a.m. to approve the vouchers for FY2012-13.

The next regular scheduled Board Meeting will be held on October 2, 2013 at the BPW Service Center, with a tour following the meeting.

Meeting Adjourned

Moved by Eskra, seconded by Baehr, to adjourn meeting.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

Meeting adjourned at 12:58 p.m.

Chairman

Secretary