

A meeting of the Board of Public Works of the City of Beatrice, Nebraska, was convened in open and public session at 12:15 p.m. on October 16, 2013 at 400 Ella Street, Beatrice, Nebraska.

Present: Don Vetrovsky, Darin Baehr, Rich Moon, and Bob Moran.

Absent: Dave Eskra.

Others: Tobias Tempelmeyer, Pat Feist, Steve Kelley, Dean Kelch, Ron Baete, Rex Behrends, Janet Byars, Greg Butcher, Scott Koperski, and Erin Saathoff.

Notice of the meeting was given in advance thereof by publication in the Beatrice Daily Sun and posted on the public bulletin board in the Board of Public Works Administration Office. Notice of this meeting was simultaneously given to all members of the Board of Public Works and a copy of their acknowledgment of receipt of notice and the agenda was received and placed on file. Availability of the agenda was communicated in the advance notice of the Board of Public Works of this meeting. All proceedings hereinafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Don Vetrovsky announced that a complete copy of the Open Meetings Act is posted on the wall by the Conference Room door.

Minutes Moved by Moon, seconded by Moran to receive, approve and place on file the minutes of the October 2, 2013 meeting.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Enter into Merchant Agreement with Chase for Electronic Bill Payment and Online Bill Payment Systems

Tobias J. Tempelmeyer, General Manager, presented the merchant agreement with Chase that will allow for customers to pay their utility bill online. Chase has agreed to provide these services at the rate we are currently receiving from the State of Nebraska for our credit card payments. The online bill payment system will hopefully be in place by December.

Moved by Moran, seconded by Baehr, to enter into the agreement with Chase.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Enter into Agreement with Olsson Associates for the Water and Electric Meter AMI Project

Tobias J. Tempelmeyer, General Manager, presented the agreement with Olsson Associates for the AMI project. This project will have two (2) phases. In Phase I, Olsson Associates will assist in helping to select the vendor that meets our needs. The plan is to have a vendor selected by June 2014. Phase II will consist of preparing contracts and ensuring that all work is done according to the proposals.

The total cost of this agreement with Olsson's is \$37,900. Phase I is a total of \$23,200 and \$25,000 is in the Electric Department's budget for FY13-14. Phase II will likely be completed in FY14-15 and the Electric

**Enter into Agreement
with Olsson Associates
for the Water and
Electric Meter AMI
Project (continued)**

Department alone has \$500,000 in its budget.

Moved by Baehr, seconded by Moran, to enter into the agreement with Olsson Associates.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Financials – August, 2013

Tobias Tempelmeyer, presented the financial reports for August 2013 to the Board.

Moved by Baehr, seconded by Moon, to receive the financial reports and place on file.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

**Monthly Department
Report**

Monthly Department Reports were reviewed for the Administration, Engineering, Electric, Water, WPC and Street Departments.

Moved by Moran, seconded by Baehr, to receive and place on file the monthly department reports as presented.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Vouchers

Vouchers for the Electric, Water, WPC, and Street Departments were presented.

Moved by Moon, seconded by Baehr, to approve the Electric, Water, WPC Department vouchers for payment and refer the Street Department vouchers to Council for payment.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Meeting Adjourned

Moved by Baehr, seconded by Moran, to adjourn meeting.

Roll Call: Yea: Vetrovksy, Baehr, Moon, Moran

Nay: None

MOTION CARRIED

Meeting adjourned at 1:04 p.m.