

A meeting of the Board of Public Works of the City of Beatrice, Nebraska, was convened in open and public session at 12:15 p.m. on December 31, 2013 at 400 Ella Street, Beatrice, Nebraska.

Present: Don Vetrovsky, Darin Baehr, Dave Eskra, Rich Moon, and Bob Moran.

Absent: None.

Others: Tobias Tempelmeyer, Steve Kelley, Dean Kelch, Ron Baete, Rex Behrends, Janet Byars, Greg Butcher, Scott Koperski, and Erin Saathoff.

Notice of the meeting was given in advance thereof by publication in the Beatrice Daily Sun and posted on the public bulletin board in the Board of Public Works Administration Office. Notice of this meeting was simultaneously given to all members of the Board of Public Works and a copy of their acknowledgment of receipt of notice and the agenda was received and placed on file. Availability of the agenda was communicated in the advance notice of the Board of Public Works of this meeting. All proceedings hereinafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman Don Vetrovsky announced that a complete copy of the Open Meetings Act is posted on the wall by the Conference Room door.

Minutes

Moved by Baehr, seconded by Eskra to receive, approve and place on file the minutes of the December 11, 2013 meeting.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran

Nay: None

MOTION CARRIED

Recommend Award of Armor Coat Paving Project #14-501 to The Road Guy Constr. Co., Inc.

Chairman Don Vetrovsky presented the recommendation from Rex Behrends, City Engineer, to award the bid for the Armor Coat Paving Project #14-501 to The Road Guy Constr. Co., Inc., in the amount of \$23,110.50. After reviewing the streets to be repaired, 10th Street – Lincoln to Jackson was removed from this project and moved to a mill and overlay project to occur in 2015. The project was budgeted at \$25,000.00 and Rex’s estimate was \$23,500.00.

Moved by Moran, seconded by Baehr, to recommend to Mayor and City Council to award the bid for the Armor Coat Paving Project #14-501 to The Road Guy Constr. Co., Inc., in the amount of \$23,110.50.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran

Nay: None

MOTION CARRIED

Recommend Award of Misc. Curb & Gutter Project for 2014 to Trauernicht Construction

Chairman Don Vetrovsky presented the recommendation from Rex Behrends, City Engineer, to award the bid for the Misc. Curb & Gutter Project for 2014 to Trauernicht Construction, in the amount of \$41,812.00. The budgeted amount for the project was \$50,000.00 and Rex’s estimate was \$46,500.00.

Recommend Award of Misc. Curb & Gutter Project for 2014 to Trauernicht Construction (continued)

Moved by Baehr, seconded by Moon, to recommend to Mayor and City Council to award the bid for the Misc. Curb & Gutter Project for 2014 to Trauernicht Construction, in the amount of \$41,812.00.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

Service Agreement with Utility Service Group

Tobias Tempelmeyer, General Manager, presented two (2) service agreements with Utility Service Group. The first agreement reduces the quarterly payments by \$404.55 with our current agreement with them, due to a promotion offering free installation that Utility Service Group offered shortly after the installation of the mixer in our North Water Tower. Steve Kelley, Water Superintendent, contacted them and asked if they remove the installation charge for us and they agreed.

The second agreement deals with the installation of a mixer in the South Water Tower, which has been budgeted for. The mixer will be paid with twelve (12) quarterly payments of \$1,966.67 and the cost does include the free installation through the promotion offered.

The Administration recommends that the Board enters into both of the service agreements with Utility Service Group.

Moved by Eskra, seconded by Moran, to enter into both service agreements with Utility Service Group.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

Board Policy #142 – Utility Deposit

Tobias Tempelmeyer presented to the Board the proposed policy regarding utility deposits. When reviewing the policy book, we found Board Policy #127 and another page outlining when deposits are required that was never formerly presented to the Board. The proposed Board Policy #142 incorporated both of these documents and outlines the current practices.

The changes in the proposed policy are: 1) the customer would be required to request that their deposit be refunded back after twenty-four (24) consecutive months of good credit, rather than their deposit automatically being refunded back at that time; 2) all commercial customer requesting new service will be required to make a deposit; and 3) interest will be paid on all deposits, not just commercial deposits.

Discussion was held regarding requiring deposits from a commercial customer. Some concerns were that requiring a deposit from an existing customer would not be well accepted and that requiring a large deposit

**Board Policy #142 –
Utility Deposit
(continued)**

could hurt the business and City from an economic development standpoint. Board Member Darin Baehr wished to have the wording regarding commercial utility deposits to be changed from “Line of credit” to read “Irrevocable Letter of Credit”.

Administration will make the suggested changes and the policy will be brought back to the next meeting for the Board to adopt.

Vouchers

Vouchers for the Electric, Water, WPC, and Street Departments were presented.

Moved by Moran, seconded by Eskra, to approve the Electric, Water, WPC Department vouchers for payment and refer the Street Department vouchers to Council for payment.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

Darin Baehr abstained from the vote for any payments to Security First Bank.

Chairman Don Vetrovsky presented a plaque to Ron Baete, Street Superintendent, in appreciation of his years of service to the Beatrice Board of Public Works.

**Executive Session -
Litigation**

Moved by Moon, seconded by Moran, that at 1:03 p.m. the Board of Public Works enter into closed session for the protection of the public interest, to discuss strategy with respect to litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body.

Roll Call: Yea: Vetrovsky, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

Chairman Don Vetrovsky announced that they resumed to regular session at 1:25 p.m.

Meeting Adjourned

Moved by Baehr, seconded by Moran, to adjourn meeting.

Roll Call: Yea: Vetrovksy, Baehr, Eskra, Moon, Moran
Nay: None MOTION CARRIED

Meeting adjourned at 1:26 p.m.