

**City of  
Beatrice**



**Monthly Report  
January, 2013**

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CITY OF BEATRICE, NEBRASKA  
**CASH RECEIPTS AND DISBURSEMENTS REPORT**  
 OCTOBER 1, 2012 - DECEMBER 31, 2012

FUND	CASH BALANCE 10/1/2012	COLLECTIONS	DISBURSEMENTS	CASH BALANCE 12/31/2012	CASH BALANCE 12/31/2011
<b>GOVERNMENTAL FUNDS</b>					
General Fund (incl reserves)	914,958.58	1,587,056.39	1,876,386.98	625,627.99	724,465.42
Street Fund	336,700.18	468,913.99	466,121.25	339,492.92	365,253.72
Storm Water Management	36,899.81	0.00	3,324.59	33,575.22	39,001.23
Encumbrance Fund	0.00	449,673.14	222,005.34	227,667.80	58,866.76
Keno/Lottery Fund	50,354.51	13,402.17	2,895.00	60,861.68	222,708.62
CDBG Funds	107,162.16	193,146.99	22,028.69	278,280.46	494,298.98
Economic Development Fund	896,621.09	85,197.37	25,000.00	956,818.46	1,112,323.03
911 Service Surcharge Fund	71,335.60	44,019.43	0.00	115,355.03	77,438.91
Sanitation Fund	1,168.08	255,530.54	182,631.73	74,066.89	98,549.89
Community Redevelopment Auth.	110,459.39	7,586.08	24,785.11	93,260.36	98,637.13
<b>CAPITAL IMP. FUNDS</b>					
Capital Improvements Fund	253,814.84	182,240.12	216,576.28	219,478.68	266,310.30
Library Capital Imp. Fund	79,348.51	10.22	0.00	79,358.73	82,481.78
<b>DEBT SERVICE FUNDS</b>					
Special Assessment Funds	2,358.13	136,443.96	126,590.47	12,211.62	3,694.22
G.O. Debt Service Fund	158,447.21	16,643.73	145,096.25	29,994.69	75,673.49
<b>ENTERPRISE FUNDS</b>					
Airport Fund	703,855.24	138,407.99	204,374.51	637,888.72	175,126.81
Beatrice Area Solid Waste Ag.	2,007,417.37	258,381.13	221,712.41	2,044,086.09	2,040,723.98
BPW-Electric	6,368,223.31	0.00	0.00	6,368,223.31	6,375,003.25
BPW-Water	1,005,946.14	0.00	0.00	1,005,946.14	612,991.64
BPW-WPC	1,287,557.90	0.00	0.00	1,287,557.90	1,108,624.50
<b>INTERNAL SERVICE FUND</b>					
Self Insured Health Care Fund	20,077.39	347,909.18	298,558.67	69,427.90	1,315.63
<b>TRUST AND AGENCY FUND</b>					
Norcross/Horner Fund	6,668.52	0.00	0.00	6,668.52	6,895.95
	<u>14,419,373.96</u>	<u>4,184,562.43</u>	<u>4,038,087.28</u>	<u>14,565,849.11</u>	<u>14,040,385.24</u>

CITY OF BEATRICE  
GENERAL FUND  
REVENUE/EXPENDITURE AND CHANGES IN FUND BALANCE\* REPORT  
10/1/2012 THRU 12/31/2012 (\*includes receivables/payables at month end)

	ACT FY 2011	ACT FY 2012	BUDGET 2013	RECOG TO DATE	% OF BUDGET	comparison to one year ago	
<b>GENERAL FUND REVENUES</b>							
TAXES (1)	4,152,306.10	4,474,276.64	4,503,143.00	559,373.43	12.4%	633,666.99	14.3%
LICENSES & PERMITS	108,465.35	105,127.61	98,300.00	12,828.75	13.1%	25,227.95	25.7%
INTERGOVERNMENTAL REVENUE	1,230,577.39	878,606.22	1,149,608.00	244,574.24	21.3%	180,004.73	19.3%
CHARGES FOR SERVICES	1,989,607.05	2,140,012.84	2,176,900.00	488,002.34	22.4%	480,445.53	23.1%
MISCELLANEOUS REVENUES	147,825.49	115,605.40	127,000.00	5,924.80	4.7%	11,672.26	10.0%
OTHER FINANCING SOURCES	96,097.75	104,597.34	108,500.00	5,300.00	4.9%	-	0.0%
<b>TOTAL REVENUES</b>	<b>7,724,879.13</b>	<b>7,818,226.05</b>	<b>8,163,451.00</b>	<b>1,316,003.56</b>	<b>16.1%</b>	<b>1,331,017.46</b>	<b>17.2%</b>

	ACT FY 2011	ACT FY 2012	BUDGET 2013	RECOG TO DATE	% OF BUDGET		
<b>GENERAL FUND EXPENDITURES BY FUNCTION</b>							
WAGES & BENEFITS	5,429,121.93	5,441,023.81	5,689,685.00	1,475,652.64	25.9%	1,344,951.05	24.8%
OTHER SERVICES & CHARGES (2)	1,137,093.29	1,110,877.67	1,231,820.00	352,935.53	28.7%	231,420.15	18.8%
SUPPLIES	356,064.47	373,787.08	394,989.00	68,967.76	17.5%	65,698.69	17.4%
CAPITAL OUTLAYS	178,905.03	160,208.03	176,350.00	51,396.81	29.1%	38,548.76	23.5%
CONTINGENCY (3)	306,223.22	184,698.13	115,000.00	7,032.59	6.1%	42,400.98	40.7%
CONTRACTUAL SERVICES	237,070.00	198,923.02	227,107.00	126,293.59	55.6%	93,050.50	46.1%
INTERFUND TRANSFER (4)	258,342.87	390,107.05	178,000.00	0.00	0.0%	-	0.0%
<b>TOTAL EXPENDITURES</b>	<b>7,902,820.81</b>	<b>7,859,624.79</b>	<b>8,012,951.00</b>	<b>2,082,278.92</b>	<b>26.0%</b>	<b>1,816,070.13</b>	<b>23.1%</b>

	ACT FY 2011	ACT FY 2012	BUDGET 2013	RECOG TO DATE	% OF BUDGET		
<b>GENERAL FUND EXPENDITURES BY DEPARTMENT</b>							
ADMINISTRATION	1,274,044.71	1,266,214.07	1,088,995.00	302,979.10	27.8%	268,134.33	19.8%
LEGAL	0.00	0.00	0.00	0.00		0.00	0.0%
INSPECTION	268,668.01	278,426.51	312,702.00	50,016.39	16.0%	67,904.60	21.6%
POLICE	2,568,140.86	2,529,224.38	2,704,683.00	734,910.42	27.2%	670,826.27	26.2%
FIRE	2,612,002.28	2,719,001.60	2,803,414.00	754,233.08	26.9%	579,819.89	21.4%
PUBLIC PROPERTIES	668,900.31	625,285.63	654,290.00	120,888.64	18.5%	90,621.73	13.5%
LIBRARY	511,064.64	441,472.60	448,867.00	119,251.29	26.6%	138,763.31	31.0%
<b>TOTAL EXPENDITURES</b>	<b>7,902,820.81</b>	<b>7,859,624.79</b>	<b>8,012,951.00</b>	<b>2,082,278.92</b>	<b>26.0%</b>	<b>1,816,070.13</b>	<b>23.1%</b>

NET CHANGE FOR THE PERIOD	(177,941.68)	(41,398.74)	150,500.00	(766,275.36)		(485,052.67)	
TRANSFERS (TO) FROM RESERVES	(18,796.00)	87,905.00	(10,000.00)	(10,000.00)		90,500.00	
<b>BEGINNING FUND BALANCE AVAILABL</b>	<b>932,532.01</b>	<b>735,794.33</b>	<b>782,300.59</b>	<b>782,300.59</b>		<b>735,794.33</b>	
advance (to) from other funds	0.00	0.00				-	
<b>ENDING FUND BALANCE AVAILABLE</b>	<b>735,794.33</b>	<b>782,300.59</b>	<b>922,800.59</b>	<b>6,025.23</b>		<b>341,241.66</b>	
<b>ENDING RESERVE FUND BALANCE</b>	<b>734,960.00</b>	<b>647,055.00</b>	<b>657,055.00</b>	<b>657,055.00</b>		<b>644,460.00</b>	

Note: Transfers (to) from reserves is for ambulance equipment, Gas Plant Cleanup, and Lodging Tax Reserve

(1) Sales Tax, Property Tax, Occupation Tax revenues

(2) Other Services & Charges accounts for annual insurance, consulting/repair services, training, communications

(3) Contingency accounts for unanticipated expenditures, note: this includes the gas plant cleanup

(4) Capital Outlays are being deferred but includes Library materials and parks projects paid with donated funds

CITY OF BEATRICE  
SPECIAL REVENUE STREET FUND  
REVENUE/EXPENDITURE AND CHANGES IN FUND BALANCE\* REPORT  
10/1/2012 THRU 12/31/2012 (\*includes receivables/payables at month end)

STREET FUND	FY2011	FY2012	BUDGET 2013	RECOG	% OF	comparison	
				TO DATE	BUDGET	to one year ago	
<b>REVENUES</b>							
1301 SALES TAX (30%OF1%)LESS MV (1)	271,807.28	291,850.24	293,000.00	51,476.00	17.6%	47,766.15	15.7%
1302 SALES TAX ON MOTOR VEHICLES (1)	265,588.24	280,872.39	268,000.00	37,810.99	14.1%	40,191.58	16.5%
3104 INTERGOV REVENUE-LOCAL (NRD)	0.00	0.00	25,000.00	0.00		-	0.0%
3201 HIGHWAY ALLOCATION,INCEN PMT	1,047,010.16	1,118,799.99	1,072,785.00	278,345.52	25.9%	270,457.97	26.9%
3202 STATE MAINTENANCE CONTRACT	49,234.50	49,234.50	49,234.00	0.00	0.0%	-	0.0%
3205 STATE REIMBURSED PROJECTS	0.00	318.28	0.00	0.00	#DIV/0!	-	0.0%
3206 MOTOR VEHICLE FEE PMT	99,245.16	97,895.00	98,000.00	25,728.89	26.3%	25,624.96	25.6%
3404 FEMA DISASTER/FED GRANT FUNDS	150,151.32	1,274.45	0.00	0.00	0.0%	-	0.0%
4902 STREET SALES/REIMBURSEMENTS	50,147.70	24,635.15	22,000.00	21,289.30	96.8%	4,297.82	19.5%
6701 PRIVATE FUNDING	0.00	6,152.00	32,000.00	0.00	0.0%	-	
REIMBURSE EQUIPMENT EXPEND*		43,916.49		0.00		43,916.49	
<b>TOTAL REVENUES</b>	<b>1,933,184.36</b>	<b>1,914,948.49</b>	<b>1,860,019.00</b>	<b>414,650.70</b>	<b>22.3%</b>	<b>432,254.97</b>	<b>16.1%</b>
<b>EXPENDITURES</b>							
	<b>FY2011</b>	<b>FY2012</b>	<b>BUDGET 2013</b>	<b>OBLIGATIONS TO DATE</b>	<b>% OF BUDGET</b>		
WAGES & BENEFITS	778,284.95	771,469.25	764,820.00	208,407.41	27.2%	113,243.50	14.4%
OTHER SERVICES & CHARGES	126,897.64	97,357.35	151,575.00	10,962.90	7.2%	15,261.81	10.3%
SUPPLIES (fuel, eq supplies, road supplies)	319,259.61	285,710.29	321,000.00	46,727.70	14.6%	67,210.01	20.1%
BUILDING CAPITAL (SALT BARN)	0.00	25,968.00	0.00	0.00		-	
<b>TOTAL STREET PROJECTS:</b>							
ARMOR COAT	24,150.11	24,296.40	25,000.00	0.00	0.0%	-	0.0%
MISC CONCRETE REPAIRS C & G	167,720.00	47,004.40	0.00	0.00		24,767.49	49.5%
MISC CONCRETE REPAIRS/PRIOR YR GRABLE		22,627.50	0.00	0.00		-	0.0%
CONCRETE SURFACING, RECONSTR	100,348.80	78,862.90	112,000.00	2,600.00	2.3%	-	0.0%
VALLEY GUTTERS/UTILITY CAVE-INS	20,773.57	47,260.73	70,000.00	0.00	0.0%	-	0.0%
DRAINAGE DITCH RECONSTRUCTION	0.00	0.00	50,000.00	0.00	0.0%	-	0.0%
ASPHALT RESURFACING (COLLECTOR)		27,237.85	225,000.00	0.00	0.0%	-	
ASPHALT RESURFACING MILL & OVERLA	149,610.12	158,514.13	125,000.00	0.00	0.0%	-	0.0%
MISC, ROCK, SIDEWALK, OTHER	80,648.79	121,524.06	54,000.00	27,043.10	50.1%	22,530.21	46.0%
BRIDGE REPAIRS	72,975.00	13,295.00	0.00	23,233.27		-	0.0%
STORM SEWER ANALYSIS-CDBG GRANT	0.00	0.00	0.00	0.00		-	0.0%
HISTORIC SIGNAGE-CDBG GRANT		6,242.00	0.00	0.00		-	
MACHINERY & EQUIPMENT*	126,012.89	162,590.70	255,220.00	233,565.26	91.5%	148,825.60	125.1%
TRANSFER TO SPECIAL ASSESS	14,714.89	0.00	0.00	0.00		-	0.0%
LAND/ALLEY PURCHASES		7,918.00		0.00		-	
<b>TOTAL EXPENDITURES</b>	<b>1,981,396.37</b>	<b>1,897,878.56</b>	<b>2,153,615.00</b>	<b>552,539.64</b>	<b>25.7%</b>	<b>391,838.62</b>	<b>13.0%</b>
<b>NET CHANGE FOR THE PERIOD</b>	<b>(48,212.01)</b>	<b>17,069.93</b>	<b>(293,596.00)</b>	<b>(137,888.94)</b>		<b>40,416.35</b>	
<b>BEGINNING FUND BALANCE</b>	<b>426,231.14</b>	<b>378,019.13</b>	<b>395,089.06</b>	<b>395,089.06</b>		<b>378,019.13</b>	
<b>ENDING FUND BALANCE</b>	<b>378,019.13</b>	<b>395,089.06</b>	<b>101,493.06</b>	<b>257,200.12</b>		<b>418,435.48</b>	

**Legal Department Highlights**

- Working on a Small Claims Court claim filed against the Beatrice PD.
- Continued to move ahead with demolition procedures for 811 Grant Street.
- Assisted with 2009 International Building Code sessions with Steve Printy.
- Met with interested parties to share research on and discuss a vacant building ordinance.
- Extensive research and conferencing on Nebraska Political Accountability and Disclosure Act.
- Cleared or Corrected 3 JMV and Nuisance Properties. Currently monitoring 2 others.

**Cases Filed**

	Dec - 2011	Dec - 2012	YTD - 2011	YTD - 2012
TRAFFIC	25	7	264	237
NUISANCE/JMV	2	0	34	7
CRIMINAL	3	2	117	66
PARKING	2	0	19	8
CIVIL CASES	0	0	3	0
<b>Total</b>	<b>32</b>	<b>9</b>	<b>437</b>	<b>318</b>
RESTITUTION	\$692.74			
WARRANTS ISSUED	7			

# **Building Inspections Department**

## **Activity Report for December 2012**

The Building Inspections Department report includes activity for building permitting, plan reviews, building inspections, demolitions, planning & zoning, code enforcement and the animal control officer's activities.

### **Building Permits –**

38 building permits were issued and fees collected in December.  
Total fees collected for building permits was \$4,317.80.

### **Plan Reviews –**

There were Plan Reviews for Goossen Construction for a storage building at BPS and a camper storage unit on West Court and a remodel for Innovative Life Choices.

### **Building Inspections –**

We had four inspections for Minimum Housing Inspections in December for Beatrice Housing Authority and one inspection for Blue Valley.

### **Demolitions of Dilapidated Structures –**

City had no demolitions this month.

### **Planning & Zoning –**

There were no P & Z meetings in December.

### **Code Enforcement –**

The Code Enforcement Officer reviewed 29 code violations in December.  
Twenty of these violations are currently being investigated and 17 have been corrected, one with no action and two has been sent to the attorney.

### **Animal Control –**

Animal Control received 50 calls in December.

Animal neglect calls - 1

Dog At large -17

Dead animal – 6

Injured animal – 1

Misc. calls – 21

Trapped – 2

Cat calls - 2

The Animal Control Officer is continually fielding calls, giving advice and answering questions from citizens on a daily basis in regards to eliminating vermin and rodents from properties.

**Summary of Report – Spread sheets and reporting documents are included with this report. Any questions can be directed to the Building Inspection Department.**





# Code Enforcement Department Status Report

December 1 – December 31, 2012

Violation	Complaints Received Public or Internal	Complaints Received from the Police	Status of Complaints Received			Violations Corrected
			(A) No Action	(B) In-Progress	(C) City Attorney	
(1) Dilapidated Structures -	1	0	0	1	0	0
(2) Junk Vehicles -	15	0	0	14	1	1
(3) Misc. Nuisance (City Codes) – (Trash, Junk, Car parts, Misc. Nuisances, Etc.)	5	0	0	1		4
(4) Property Code Violations – (ICC Property Maintenance Codes)	0	0	0	0	0	0
(5) Weed complaints, Trees, shrubs, Snow Removal Complaints	0	0	0	0		0
(6) Other Issues – Zoning Violations, Building & Safety Violations – (No permits, Minor structural, Life Safety)	8	0	1	4	1	2
<b>Totals -</b>	<b>29</b>	<b>0</b>	<b>1</b>	<b>20</b>	<b>2</b>	<b>7</b>
<b>Complaints received this Month -</b>	<b>29</b>			<b>Violations corrected this Month -</b>		<b>7</b>
				<b>Violations Corrected from Previous Months Reports -</b>		<b>44</b>
				<b>Total Violations Corrected This Month -</b>		<b>51</b>

## Current Year to Date

	Complaints Received Public or Internal	Complaints Received from the Police	Total # Violations Corrected
All Violation			
Complaints Received Last Month -	40	0	Violations Corrected Last Month - 11
Complaints Received This Month -	29	0	Violations Corrected This Month - 44
Total Complaints Received YTD -	580		Violations Corrected YTD - 584

## 320 South 12<sup>th</sup> Street, Beatrice, Nebraska

This is a newly constructed house located at 320 South 12<sup>th</sup> Street.

According to Article III of the Beatrice City Ordinance, 'Erosion and Sediment Control', Section 27-41 requires best management practices, as required by the City of Beatrice, for erosion and sediment control, regardless of the size of the property or disturbed land or soil.

A violation Notice was posted and upon re-inspection I found that the property owner, or their agent, has brought the property into compliance with an approved sill fence, properly installed for erosion and sediment control.

Steve Printy  
Code Enforcement Officer



**BEFORE**



**AFTER**

Dec.

Animal Neglect -	1
Dog AT Large -	17
Dead Animals -	6
Injured animals -	1
Misc. Calls -	21
Trapped -	2
Cat Calls -	2

**Beatrice Fire & Rescue**  
**Monthly Report**  
**December 2012**

Last month we responded to a total of 185 emergency medical calls and 27 fire and/or hazardous material calls. In December 2011, we responded to 172 emergency medical calls and 41 fire and/or hazardous material calls.

This December, Monday was the busiest day of the week for medical calls with a total of 40. In December 2011, the busiest day of the week was Wednesday which topped out at 45 medical calls.

The top three transport locations of our medical calls were: 95 transports to Beatrice Community Hospital & Health Center, 18 patients to Bryan Medical Center East, and Bran Medical Center West with 13 patients.

Of our medical service level provided last month: 57% of our medical calls were ALS, 44% were BLS, and 17% were in the other category (not transported, called off, no one found when on location, etc).

Average time spent on the call (from time of dispatch to returning to quarters) for our medical calls vary from location to location. This average also considers those calls that were cancelled or the patient was not transported. The average time spent last month on 911 medical calls in Beatrice was 46:35. The average time in our EMS District outside of the City limits (9 calls) was 1:11:12, while 10 calls were outside of that area for an average time spent of 1:30:17. This month we had a total of 19 in town transfers for an average time of 51:01 while we had 51 out of town transfers for an average of 2:26:10 time spent on these responses.

This December we had eight documented public education events.

Training topics for the month of December included: review of the new State Model Protocols with Dr. Rice, 12-lead EKG with STEMI review, Hazardous Materials Technician, Firefighter Safety, Fire Behavior, Fire Extinguishers, and Pediatric Advanced Life Support.

This last year we applied to the Assistance to Firefighters Grant for automobile extrication equipment. As of this time we have not heard one way or the other on the status of our request.

As always, if you have any questions feel free to contact me at any time.

Chief Brian Daake

Public Properties Monthly Report  
1/15/2013

#### Scott Street Ball fields

- The Games and Parks Grant final was submitted to the Nebraska Game and Parks Department. The grant will apply for the following improvements at Scott Street ball fields.
  - Installation of a handicapped accessible playground and handicapped parking with sidewalk accessing four baseball fields.
  - An additional parking lot will also be added to help relieve parking issues.
- Met with NRD officials to apply for a grant for an emergency shelter that could be utilized as a restroom and emergency shelter. The City of Beatrice responsible portion of the project would be 25% of the total cost. The project would bring this location into compliance with ADA requirements.

#### Riverside Park

- Riverside new playground specifications have been posted on the City of Beatrice website and sent to 6 vendors. Bids are due in 3 weeks.
- East Shelter construction is roughly 65% complete. Posts and trusses have been installed. Materials for steel siding and fascia should arrive at the end of the week.

#### City Auditorium

- Staff completed preparations for the annual MUDECAS tournament held January 7<sup>th</sup> – 12<sup>th</sup>. Everything went fairly well, only had one call out during the 5 day tournament.
- Options to re-locate the Housing Authority and The Red Cross to more handicap accessible areas are being explored.

#### Hannibal Park

- The City of Beatrice, the Beatrice Girls Softball Association and a Gage County tourism grant are all contributing to improvements at Hannibal Park. Including additional fencing and irrigation on the north diamonds.
  - Quotes have been accepted for the north diamond fencing. Due to inclement weather, the project start date has been postponed for the next few weeks.
  - Specifications for irrigation system installation has been posted on the City of Beatrice website. Specifications have also been sent to three vendors that have completed similar work for the City in the past 3 years.

### BOARD OF PUBLIC WORKS MONTHLY REPORT – THROUGH JANUARY 11, 2013

#### ADMINISTRATION

**Financial** – Electric energy sales for December 2012 were 1.43% lower than December 2011 due to decreased consumption. Revenues were 2.54% higher in December 2012 due to the rate increase.

Water sales for December 2012 were 1.08% lower than December 2011 due to decreased commercial and contract sales. Commercial water sales for December 2012 decreased by 2,922,000 gallons and were 19.14% lower than December 2011. Residential sales for December 2012 increased by 3,290,000 gallons and were 15.75% higher than December 2011. Contract sales for December 2012 decreased by 1,303,000 gallons and were 2.74% lower than December 2011. Revenues were 7.56% higher due to the rate increase.

WPC sales for December 2012 were 24.1% lower than December 2011. Revenues were .004% lower due to the decreased consumption.

During 2012, the Board of Public Works generated 91,824 utility bills for a total of \$20,441,346.35. There was a slight increase of 72 bills generated and the total billed increased by \$708,518.51 over 2011. Late notices mailed averaged 1,148 per month and late fees collected averaged \$8,838.14 per month. Customers disconnected for non-payment averaged 49 per month and we averaged 11 insufficient fund checks per month. The disconnects increased by 8 per month while the insufficient fund checks remained the same as for the prior year.

Hayes & Associates, Inc., our auditing firm, was here the week of November 12 – 16, 2012. We are still waiting for the final results of the audit at this time.

#### OPERATIONS ACTIVITIES

**ELECTRIC DEPARTMENT** – The following projects were worked on this past month:

##### **Distribution Work**

Work continues on rebuilding alley taps off of the main line between Grant and High Street. This includes installing new poles, hardware, and transformers in preparation to convert the voltage from 4.16Kv to 12.47Kv. There have been three other distribution poles changed around town due to the condition of the poles. Ten days were spent trimming trees for line clearance. Two pole mount transformers were replaced; one due to oil leaks and one due to an internal short.

##### **Substation/Transmission Work**

General maintenance and upkeep was performed at the Substations.

##### **Services**

Three overhead services were upgraded. Two for a panel upgrade and one service had to be rerouted due to a new building.

### **Street Lighting**

The Electric Department received reports on 34 street lights and security lights which were not working. They have all been repaired. One steel street light pole was replaced due to the condition of the pole.

**WATER DEPARTMENT** – The Water Department had one water main break this last month, which occurred early Christmas morning. It was on an 8 inch water main on Bell Street, between 3<sup>rd</sup> & 4<sup>th</sup> Street. We also had to replace a couple of leaking water services.

We continue to exercise valves and test backflow devices. The backflow devices take time as you have to schedule around the customer's needs for water and this can be quite challenging. This is why any water service of 2 inch or larger now must have a dual backflow setup, so we can isolate one backflow device to test and the customer will still have water service through the other device. The problem we have is that the majority of the nearly 400 devices that need testing do not have this situation.

We helped the Street Department with snow removal.

**WPC DEPARTMENT** – WPC repaired light fixtures in the main office building at the treatment plant. Electrical outlets were replaced in the shop building. A check valve was repaired at Lift Station #7 (BSDC). We helped the Street Department with snow removal. All other routine maintenance and operations were done.

A total of 29,883 feet of sewer line were cleaned including 4,330 feet of monthly maintenance. There was one after hours sewer call that was not on the City, along with one sewer call to Pawnee City.

**STREET DEPARTMENT** – We have been crack sealing North and South 6<sup>th</sup> Street, from Industrial Road to Holbrook, which is close to 13 lane miles. We have used 4,112 pounds of tar at a cost of \$2,138.24. The new crack sealing machine is working great. It is nice to go out and start a job and be able to finish it without breaking down all the time. This allows us to do more road repairs instead of doing maintenance on the old equipment.

Repairs on the walk way on West Court Street Bridge and North 6<sup>th</sup> Street Bridge are coming along slowly because of the weather. Unfortunately the weather turn bad and we will not finish West Court Street until spring.

We have been doing some blading and with the moisture we received, we have been able to cut some of the wash boards out.

We have had a couple of snow storms that we had to go out and plow, salt, and sand.

## **ENGINEERING DEPARTMENT**

### Current Projects:

- We are working through the final change orders on the Trail Project between Cortland and Pickrell.
- We are continuing to build the GIS system for street signs and pavement markings, water and sanitary sewer system.
- The Collector Mill & Overlay Project will start after July 4, 2013. Working on negotiating the construction engineering agreement.
- The Historic Signage project is moving forward. Looking at March start for construction.
- We are working on the 5<sup>th</sup> Street Project (Revitalization Project).
- Bids will be received January 16<sup>th</sup> for the Water Park Drainage Ditch Project, Sanitary Sewer Lining Project, and Miscellaneous Concrete Street Repairs for 2013.
- Repairs are almost complete on the Indian Creek Bridge and the sidewalk on the north side of the West Court Street Bridge will start in the spring.
- The plans for the waterline replacement project on High Street are complete.