

## **BEATRICE BOARD OF PUBLIC WORKS UTILITY SERVICES BUDGET PAYMENT PLAN**

All residential customers are eligible for the Board of Public Work's Budget Payment Plan. Customers participating in the plan must meet the following criteria.

1. The Account balance must be current when the budget plan is started.
2. Service must be at the same location and in the customer's name for twelve months before becoming eligible for a budget plan.
3. Payment is due on the due date of the bill. Failure to make payment under the budget plan by the delinquent date will result in the forfeiture of the budget plan and the entire account balance becomes due at that time. Disconnect notices or insufficient fund checks will void the budget plan immediately.
4. If the customer has been removed from the budget plan due to circumstances outlined in paragraph 3., the customer must have 12 consecutive months without shut-offs or insufficient fund checks in order to be considered for sign up for another budget plan.
5. Sign-ups for the Budget Payment Plan will take place in October of each year with settlement of any outstanding account balances during the following September.
6. Account balances will be reviewed on a monthly basis to determine that the budget plan is working for the customer and the Board of Public Works. The Board of Public Works reserves the right to revise the customer's plan at any time. The customer will receive a 30-day notice before their budget plan is amended.

Please contact the Board of Public Works offices at 402-228-5211 for further information.



## BEATRICE BOARD OF PUBLIC WORKS APPLICATION FOR BUDGET PLAN

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Account #: \_\_\_\_\_

I am making an application to the Beatrice Board of Public Works for their budget plan. I have reviewed and understand the criteria for participating in the budget plan.

I understand that my payment must be received by the delinquent date stated on my utility bill. Disconnect notices or insufficient fund checks will void the budget plan immediately and the entire bill will become due at that time and will be subject to late fees and disconnect fees.

I understand that the Beatrice Board of Public works reserves the right to amend my budget plan at any time with a 30 day advance notice.

I will notify the Beatrice Board of Public Works in writing if I wish to discontinue the budget plan.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Application processed by: \_\_\_\_\_ on \_\_\_\_\_

Approved: Yes \_\_\_\_\_ No \_\_\_\_\_ by \_\_\_\_\_ on \_\_\_\_\_

Notice sent to customer by: \_\_\_\_\_ on \_\_\_\_\_

